

LEGISLATIVE AUTHORITY

The Municipal Act 2001, S.O. 2001, c.25 as amended, Part XII, Section 391 392, 394 and 396 as well as Regulation 244/02 and the Planning Act, R.S.O. 1990, c. P.13, as amended Section 69 provides the authority to impose user fees and charges for services provided for and on behalf of the municipality.

PURPOSE OF USER FEES AND CHARGES

The purpose of a User Fees and Charges is to recover costs incurred as a result of services provided by the municipality. Most services are as a result of an individual or group needs and not beneficial to the community as a whole. Those services are calculated to recovery costs to provide the services

By passing a By-law for User Fees and Charges, the Town may impose a fee for cost related services. Such a fee or charge ensures that funds are collected for services provided and not to impose additional costs on the taxpayers not directly benefiting from the service.

During the annual budget process, these user fees and charges are reviewed and amended accordingly, to ensure that cost recovery is reviewed and achieved on an economy of scale.

For further information, please contact:

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USER FEES AND CHARGES

Parks and Recreation	2017	
	Adult	Minor
Ball Diamond Rental –no lights per game	\$15.45	\$15.45
Ball Diamond Rental –with lights per game	\$43.00	\$43.00
Ball Diamond Rental(Tournament) –no lights	\$52.90 per day per diamond	
Ball Diamond Rental (Tournament)–with lights	\$58.45 per day per diamond	
Soccer Field rental – Hyland, KTH, Brigands	\$18.75	\$17.10
Soccer Field rental (tournament) Minor Fields	\$71.65	\$55.10
Soccer Field rental – Thunder no lights per	\$33.05	\$22.05
Soccer Field rental- Thunder w/lights per	\$55.10	\$33.05
Soccer Field rental – Thunder w/lights Tournament	\$132.30	\$110.25
Soccer Field Rentals – Mini – Hyland - Per	n/a	\$ 8.80
Soccer Field Rentals – Mini – Hyland - Tournament	n/a	\$33.05
Non- resident User fee (Ball and Soccer)	\$12.00 per person	
Pavilion Rental- Hyland Park	\$50.00 per day	
Jack Downing Park	\$50.00 per event	
Council Chambers	\$50.00 per meeting	
Grace Tipling Hall	\$150.00 per event	
Rental of Sound Board	\$100.00 per event	
Accessories for Sound	\$200.00 per event	
Rental of Lighting Board	\$150.00 per event	
OUT OF TOWN USER GROUPS	ADD 20% to Field / Diamond	
Fiddle Park Rental – Park Only	\$100.00 per day	
ALL ITEMS ABOVE ARE HST APPLICABLE		
Security Deposit for Sound/ Lighting Board	\$200.00	
Damage Security Deposit	\$150.00	
Key Deposit	\$50.00	
Cemetery		
Mortuary Rental for Service	\$80.00 per service	
Licenses and Permits		
Business Licenses-permanent	\$120.00	
Business Licenses-seasonal (resident)	\$330.00	
Business Licenses-seasonal (non-resident)	\$650.00	
Sign Permit	\$120.00	
Civil Marriage Ceremony	\$300.00 per service	
Dog License – 1 st Dog (Spayed/Neutered)	\$20.00	
Dog License – 2 nd Dog (Spayed/Neutered)	\$30.00	
Dog License – 3 rd Dog (Spayed/Neutered)	\$80.00	
Dog License – 4 th Dog & Additional (Spayed/Neutered)	\$100.00	
Dog License – 1 st Dog (NOT Spayed/Neutered)	\$30.00	
Dog License – 2 nd Dog (NOT Spayed/Neutered)	\$40.00	
Dog License – 3 rd Dog (NOT Spayed/Neutered)	\$90.00	
Dog License – 4 th Dog & Additional (NOT Spayed/Neutered)	\$110.00	
Service Dog	No Charge	
Replacement Tag(s)	\$5.00	
Taxi Cab Owner's License Application	\$560.00 per new application	
Taxi Cab Owner's License Renewal	\$150.00 per year	
Taxi Cab Driver's License Application / Renewal	\$35.00 per year	
Taxi Cab Vehicle Inspection	\$46.50 per year & per vehicle	
Taxi Cab Owner Waiting List	\$100.00 per application	
Marriage License	\$110.00	
Retail Business Holiday Exemption	\$100.00 per year	
Lottery Licenses	3% of prize board	

Administrative Documents and Services	2017
Commissioner Signing (for residents)	\$10.00
Commissioner Signing (for non-residents & businesses))	\$20.00
Council packages (non-residents)	\$25.00
Council reports (non-residents)	\$25.00
Faxes	\$4.00 per page
Municipal tax sale letters	Actual
NSF cheque fee	\$35.00
Photocopies	\$0.50 per page
Property tax letters	\$35.00
Search and Copy	\$25.00 per ¼ hour
Tender Packages	Actual
Tax Certificate	\$50.00
Municipal Products	
Garbage Stickers	\$2.00 per sticker
Town Pins	\$5.00 each
Town Souvenir Post Cards	\$1.00 each
Town Spoons	\$2.00 each
Town flag	Actual
Fiddle Print painting	\$125.00
Recycling Bins	\$5.00 each
Green Compost Bins	\$15.00 each
Municipal Services	
Sewage	
Inspection of services	\$40.00
Dumping/Processing Septage(town residents)	\$63.00 per 1000 gallons
Water	
Inspection of services	\$40.00
Water Certificate /Final Meter Read Request	\$35.00
Water turn off	\$40.00
Water turn on	\$40.00
Planning	
Official Plan amendment	\$9,055.00 + \$2,625.00 contingency
Zoning Amendment (re-zoning/new dev't)	\$6,035.00+ \$2,100.00 contingency
Zoning Amendment- Minor	\$2,415.00+ \$1,050.00 contingency
OPA/ZBA Combined	\$9,660.00+ \$4,200.00 contingency
Consents- new lots (with development agreement)	\$3,925.00 + \$785.00/lot
Consents- new lots (no development agreement)	\$2,715.00 + \$785.00/lot
Consents- lot addition	\$2,415.00
Minor Variance	\$1,815.00
Part Lot Control By-law	\$2,100.00
Zoning Amendment (Holding Zone Removal)	\$2,115.00
Plan of Subdivision/Condominium (to draft approval)	\$18,115.00+ \$5,250.00 contingency
Issuing certificates for consent	\$75.00
Municipal Approvals	\$60.00
Zoning By-law book	\$65.00
Zoning maps	\$6.00 per map
Official Plan Book	\$65.00
Zoning Compliance	\$65.00
Site plan applications	
Site less than 2 ha	\$3,015.00+ \$2,625.00 contingency
Site between 2 ha and 10 ha	\$6,035.00+ \$4,725.00 contingency
Site greater than 10 ha	\$8,450.00+ \$7,085.00 contingency
Planning Fees – NVCA	
*Based on NVCA Current Fee Structure	

SCHEDULE A to H to By-law # 66-2016



The Corporation of
THE TOWN OF SHELburne

USER FEES AND CHARGES

2017