

# TOWN OF SHELBURNE

## 2019 FINAL BUDGET



Motion to Adopt – February 19<sup>th</sup> , 2019  
By-Law 14-2019 passed March 4<sup>th</sup> , 2019

## EXPENDITURE SUMMARY

Budget Page	DEPARTMENT EXPENDITURES	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	<b>GENERAL GOVERNMENT SERVICE</b>										
3	TAXATION WRITE-OFFS	25,000	14,389	20,000	23,248	38,534	18,534	93	20,100	20,301	20,504
5	COUNCIL	127,907	121,473	133,607	134,941	153,396	19,789	15	142,427	145,629	148,254
6	ADMINISTRATION	1,242,467	1,724,473	1,434,671	1,961,356	1,301,567	(133,105)	(9)	1,594,246	1,634,797	1,836,009
9	TOWN HALL	309,700	278,283	209,492	153,086	216,948	7,456	4	211,081	215,202	219,406
10	COMMITTEES	16,500	12,466	14,500	12,377	15,000	500	3	15,300	15,606	15,918
		<b>1,721,574</b>	<b>2,151,084</b>	<b>1,812,271</b>	<b>2,285,008</b>	<b>1,725,445</b>	<b>(86,826)</b>	<b>-5</b>	<b>1,983,154</b>	<b>2,031,535</b>	<b>2,240,091</b>
	<b>PLANNING &amp; DEVELOPMENT</b>										
11	BIA	10,500	10,500	10,500	10,500	10,500	0	0	10,500	10,500	10,500
13	PLANNING / ENGINEERING	362,844	559,978	577,696	605,202	874,500	296,804	51	725,324	738,330	676,597
16	EDC	148,253	91,181	247,023	222,339	325,593	78,569	32	124,143	126,626	129,158
		<b>521,597</b>	<b>661,659</b>	<b>835,219</b>	<b>838,041</b>	<b>1,210,593</b>	<b>375,374</b>	<b>45</b>	<b>859,967</b>	<b>875,456</b>	<b>816,255</b>
	<b>PROTECTION PERSONS PROPERTY</b>										
18	NVCA	45,090	45,091	50,791	49,791	53,420	2,628	5	54,755	56,124	57,527
19	FIRE PROTECTION	310,553	315,055	344,063	331,344	374,553	30,490	9	413,607	438,475	463,832
21	POLICE PROTECTION	2,357,557	2,401,082	2,559,143	2,557,627	2,620,571	61,428	2	2,780,855	2,973,736	3,130,850
23	CROSSING GUARDS	82,057	70,067	83,870	72,581	89,940	6,070	7	121,069	123,491	125,960
24	PROPERTY STANDARDS/BYLAW	71,332	48,061	56,519	47,740	79,197	22,678	40	91,587	93,379	95,206
		<b>2,866,589</b>	<b>2,879,354</b>	<b>3,094,387</b>	<b>3,059,083</b>	<b>3,217,681</b>	<b>123,294</b>	<b>4</b>	<b>3,461,873</b>	<b>3,685,204</b>	<b>3,873,375</b>
	<b>ROADS / PUBLIC WORKS</b>										
27	WORKS ROAD ADMINISTRATION	1,686,710	1,580,387	1,548,585	1,441,340	1,635,706	87,121	6	1,626,846	1,675,567	1,572,790
		<b>1,686,710</b>	<b>1,580,387</b>	<b>1,548,585</b>	<b>1,441,340</b>	<b>1,635,706</b>	<b>87,121</b>	<b>6</b>	<b>1,626,846</b>	<b>1,675,567</b>	<b>1,572,790</b>
	<b>STORM SEWER</b>										
29	STORM SEWER	61,050	46,793	36,550	19,135	35,050	(1,500)	(4)	85,451	40,860	41,677
		<b>61,050</b>	<b>46,793</b>	<b>36,550</b>	<b>19,135</b>	<b>35,050</b>	<b>(1,500)</b>	<b>-4</b>	<b>85,451</b>	<b>40,860</b>	<b>41,677</b>
	<b>ENVIRONMENTAL SERVICE</b>										
30	WASTE MANAGEMENT	77,000	49,747	72,000	46,429	72,000	0	0	73,440	74,909	76,407
		<b>77,000</b>	<b>49,747</b>	<b>72,000</b>	<b>46,429</b>	<b>72,000</b>	<b>0</b>	<b>0</b>	<b>73,440</b>	<b>74,909</b>	<b>76,407</b>
	<b>HEALTH &amp; SOCIAL SERVICES</b>										
32	CEMETERY	91,950	64,907	100,150	87,272	93,050	(7,100)	(7)	63,501	87,471	65,460
		<b>91,950</b>	<b>64,907</b>	<b>100,150</b>	<b>87,272</b>	<b>93,050</b>	<b>(7,100)</b>	<b>-7</b>	<b>63,501</b>	<b>87,471</b>	<b>65,460</b>
	<b>RECREATION &amp; CULTURAL SERVICES</b>										
33	HERITAGE COMMITTEE	4,300	4,300	2,400	2,400	4,300	1,900	79	4,386	4,474	4,563
34	SHARE OF LIBRARY	177,195	177,195	196,266	194,657	194,329	(1,937)	(1)	198,216	202,180	206,223
35	LOCAL CULTURAL GRANTS	18,950	19,150	19,300	18,111	20,000	700	4	21,050	21,050	21,050
37	PARKS & RECREATION	337,051	335,940	375,603	340,391	391,361	15,758	4	386,150	393,673	676,346
38	FIDDLE PARK	8,200	8,565	28,950	26,747	28,950	0	0	10,404	10,612	10,824
40	TOWN EVENTS	39,992	24,663	32,853	31,385	32,353	(500)	(2)	33,012	33,687	34,380
		<b>585,688</b>	<b>569,812</b>	<b>655,372</b>	<b>613,691</b>	<b>671,293</b>	<b>15,921</b>	<b>2</b>	<b>653,218</b>	<b>665,676</b>	<b>953,387</b>
	<b>TOTAL GENERAL EXPENDITURES</b>	<b>7,612,157</b>	<b>8,003,742</b>	<b>8,154,534</b>	<b>8,389,999</b>	<b>8,660,817</b>	<b>506,283</b>	<b>6.2</b>	<b>8,807,449</b>	<b>9,136,678</b>	<b>9,639,442</b>
	<b>LESS TOTAL GENERAL REVENUES</b>	<b>7,612,157</b>	<b>8,003,742</b>	<b>8,154,534</b>	<b>8,389,998</b>	<b>8,660,817</b>	<b>506,283</b>	<b>6.2</b>	<b>8,807,449</b>	<b>9,136,677</b>	<b>9,639,443</b>
	<b>DIFFERENCE</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>

REVENUE SUMMARY

Budget Page	DEPARTMENT REVENUES	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	<b>GENERAL GOVERNMENT SERVICE</b>										
3	TAXATION	6,403,021	6,543,518	6,799,915	6,818,438	6,988,693	188,778	3	7,716,565	8,081,890	8,330,477
4	GENERAL REVENUES	801,872	913,079	763,045	912,725	863,185	100,141	13	673,363	630,465	602,708
8	TOWN HALL REVENUES	21,650	20,164	7,650	4,385	7,650	0	0	9,153	9,336	9,523
		<b>7,226,543</b>	<b>7,476,760</b>	<b>7,570,610</b>	<b>7,735,548</b>	<b>7,859,528</b>	<b>288,918</b>	<b>4</b>	<b>8,399,081</b>	<b>8,721,691</b>	<b>8,942,708</b>
	<b>PLANNING &amp; DEVELOPMENT</b>										
11	BIA LEVY	10,500	10,500	10,500	10,500	10,500	0	0	10,500	10,500	10,500
12	PLANNING REVENUES	53,286	135,590	153,600	183,130	332,928	179,328	117	108,120	110,282	112,488
15	EDC REVENUES	37,700	4,763	136,200	126,117	157,567	21,367	16	9,180	9,364	9,551
		<b>101,486</b>	<b>150,853</b>	<b>300,300</b>	<b>319,747</b>	<b>500,995</b>	<b>200,695</b>	<b>67</b>	<b>127,800</b>	<b>130,146</b>	<b>132,539</b>
	<b>PROTECTION SERVICE</b>										
19	FIRE REVENUES	25,553	27,480	10,000	12,067	10,000	0	0	10,000	10,000	10,000
20	POLICE REVENUES	136,394	179,918	129,044	127,528	124,544	(4,500)	(3)	126,090	127,711	129,366
24	BY-LAW REVENUES	3,500	8,080	39,750	30,978	48,000	8,250	21	48,760	49,535	50,326
		<b>165,447</b>	<b>215,479</b>	<b>178,794</b>	<b>170,572</b>	<b>182,544</b>	<b>3,750</b>	<b>2</b>	<b>184,850</b>	<b>187,247</b>	<b>189,692</b>
	<b>ROADS/PUBLIC WORKS</b>										
26	WORKS ADMIN FEES & CHARGES	9,900	49,963	10,100	21,249	11,100	1,000	10	8,752	8,927	9,106
		<b>9,900</b>	<b>49,963</b>	<b>10,100</b>	<b>21,249</b>	<b>11,100</b>	<b>1,000</b>	<b>10</b>	<b>8,752</b>	<b>8,927</b>	<b>9,106</b>
	<b>STORM SEWER REVENUES</b>										
29	STORM SEWER REVENUES	12,500	12,500	0	0	0	0	0	0	0	0
		<b>12,500</b>	<b>12,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>ENVIRONMENTAL SERVICE</b>										
30	WASTE MANAGEMENT REVENUE	23,100	18,184	23,100	30,930	23,100	0	0	23,562	24,033	24,514
		<b>23,100</b>	<b>18,184</b>	<b>23,100</b>	<b>30,930</b>	<b>23,100</b>	<b>0</b>	<b>0</b>	<b>23,562</b>	<b>24,033</b>	<b>24,514</b>
	<b>HEALTH &amp; SOCIAL SERVICES</b>										
31	CEMETERY REVENUES	50,380	51,783	28,380	58,554	36,700	8,320	29	37,434	38,183	38,946
		<b>50,380</b>	<b>51,783</b>	<b>28,380</b>	<b>58,554</b>	<b>36,700</b>	<b>8,320</b>	<b>29</b>	<b>37,434</b>	<b>38,183</b>	<b>38,946</b>
	<b>RECREATION &amp; CULTURAL SERVICES</b>										
33	HERITAGE REVENUE	0	0	0	0	0	0	0	0	0	0
36	PARKS & RECREATION REVENUE	16,500	22,533	17,500	21,197	21,000	3,500	20	21,420	21,848	297,285
38	FIDDLE PARK REVENUE	0	850	18,750	19,475	19,750	1,000	5	0	0	0
39	TOWN EVENTS REVENUE	6,300	4,836	7,000	12,726	6,100	(900)	(13)	4,550	4,601	4,653
		<b>22,800</b>	<b>28,219</b>	<b>43,250</b>	<b>53,398</b>	<b>46,850</b>	<b>3,600</b>	<b>12</b>	<b>25,970</b>	<b>26,449</b>	<b>301,938</b>
	<b>SUBTOTAL DEPARTMENT REVENUE</b>	<b>7,612,157</b>	<b>8,003,740</b>	<b>8,154,534</b>	<b>8,389,998</b>	<b>8,660,817</b>	<b>506,283</b>	<b>6</b>	<b>8,807,449</b>	<b>9,136,676</b>	<b>9,639,443</b>
	<b>TOTAL REVENUES</b>	<b>7,612,157</b>	<b>8,003,740</b>	<b>8,154,534</b>	<b>8,389,998</b>	<b>8,660,817</b>	<b>506,283</b>	<b>6</b>	<b>8,807,449</b>	<b>9,136,676</b>	<b>9,639,443</b>

**FUNCTION: GENERAL GOVERNMENT SERVICE**  
**SERVICE: GENERAL GOVERNMENT TAXATION**  
**REVENUES: 01-0400**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
4010	RESIDENTIAL & FARM TAX	5,368,239	5,368,243	5,766,795	5,762,350	5,896,038	129,243	2	6,190,840	6,500,382	6,825,401
4011	COMMERCIAL & INDUSTRIAL TX	934,782	934,782	991,465	995,908	1,059,001	67,536	7	1,111,951	1,167,549	1,225,926
4013	SUPPLEMENTAL TAXATION	100,000	240,492	41,655	60,180	33,654	(8,001)	-19	413,774	413,960	279,150
	<b>TOTAL TAX REVENUE</b>	<b>6,403,021</b>	<b>6,543,518</b>	<b>6,799,915</b>	<b>6,818,438</b>	<b>6,988,693</b>	<b>188,778</b>	<b>3</b>	<b>7,716,565</b>	<b>8,081,890</b>	<b>8,330,477</b>
4017	TAXES WRITTEN OFF RESIDENTIAL	15,000	8,893	10,000	7,431	10,000	0	0	10,100	10,201	10,303
4018	TAXES WRITTEN OFF COMM	10,000	5,496	10,000	15,817	28,534	18,534	185	10,000	10,100	10,201
	<b>TOTAL TAX WRITEOFFS</b>	<b>25,000</b>	<b>14,389</b>	<b>20,000</b>	<b>23,248</b>	<b>38,534</b>	<b>18,534</b>	<b>93</b>	<b>20,100</b>	<b>20,301</b>	<b>20,504</b>
								0			
	<b>NET GOVERNMENT TAXATION</b>	<b>6,378,021</b>	<b>6,529,128</b>	<b>6,779,915</b>	<b>6,795,190</b>	<b>6,950,159</b>	<b>170,244</b>	<b>3</b>	<b>7,696,465</b>	<b>8,061,589</b>	<b>8,309,973</b>

**Note:**

Tax Assessment used is based upon MPAC control totals; 5% increase in Levy each year 2020-2022

4013 Supplemental Assessments based on residential infilling lots (no assessment from MPAC for new subdivisions)

4018 Suggest setting up a tax stabilization reserve for pending assessment at risk

In this budget \$69,550 represents 1% rate increase/decrease

Cost of Living for 2019 is set at 2.2%; 2018 was 2%

<b>REDUCTION IN TAX RATE OF 1.62%</b>	<b>2018</b>	<b>2019</b>
<b>Average Single Home Assessment</b>	303,897	313,774
<b>Town Portion of Taxes</b>	\$2,220.79	\$2,255.91
<b>Annual Increase - Town Portion 1.58% increase on average assessed home</b>		<b>\$35.12</b>
<b>Monthly Increase - Town Portion</b>		<b>\$2.93</b>

<b>SUMMARY</b>	
Taxable Assessment Increase	4.96%
- of which Growth increase was	0.69%
Tax Rate Decrease	1.62%
Levy (\$\$) Increase	2.91%
Average Home Increase	1.58%

**FUNCTION: GENERAL GOVERNMENT SERVICE**  
**SERVICE: GENERAL GOVERNMENT REVENUES**  
**REVENUES: 01-0401**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
4601	CANADA POST PIL	8,610	8,493	8,570	8,442	8,517	(53)	-1	8,687	8,861	9,038
4602	BOARD OF MANAGEMENT PIL	7,163	7,056	7,405	7,364	7,712	307	4	7,866	8,023	8,184
4622	LCBO PIL	4,467	4,400	4,451	4,427	4,478	27	1	4,567	4,659	4,752
4625	ONTARIO HYDRO PIL	2,781	2,202	2,419	2,372	2,896	476	20	2,954	3,013	3,073
4811	OMPF GRANT	522,700	522,700	444,300	444,300	365,900	(78,400)	-18	315,900	265,900	215,900
6200	TAX CERTIFICATES	6,000	9,645	8,000	7,900	8,000	0	0	8,160	8,323	8,490
6201	GENERAL ADMIN FEES & CHARG	1,500	9,731	2,700	6,825	4,000	1,300	48	4,080	4,162	4,245
6202	TRADE LICENSES, SIGN PERMITS	4,500	6,560	4,500	4,380	4,500	0	0	4,590	4,682	4,775
6203	PROVINCIAL OFFENCES ACT	51,000	80,308	72,000	107,569	80,000	8,000	11	81,600	83,232	84,897
6205	MARRIAGE PERMITS	6,000	8,140	7,000	7,040	7,000	0	0	7,140	7,283	7,428
6206	LOTTERY LICENSES	8,000	6,079	6,000	5,964	6,000	0	0	6,120	6,242	6,367
6207	TAXI LICENCES	900	2,531	1,800	2,187	2,000	200	11	2,040	2,081	2,122
6208	MARRIAGE CEREMONY	5,000	9,000	8,000	7,600	8,000	0	0	8,160	8,323	8,490
6300	PENALTIES/INTEREST ON TAXES	103,877	121,838	105,000	111,561	105,000	0	0	107,100	109,242	111,427
6350	PENNY ROUNDING	(1)	(1)	(1)	0	(1)	0	0	-1	-1	-1
6375	HST REBATE - ALLOWANCES	0	3,439	3,500	3,604	500	(3,000)	-86	0	0	0
6421	BANK INTEREST EARNED	58,000	89,185	65,000	163,240	100,000	35,000	54	102,000	104,040	106,121
6603	TSF FROM ADMIN RESERVE	9,375	9,375	10,000	6,716	3,284	(6,716)	-67	0	0	0
6603	TSF FROM ACCOMODATION RES.	0	0	0	8,834	50,000	50,000	100	0	0	0
6603	TSF FROM HR RESERVE	0	0	0	0	36,000	36,000	100	0	0	0
6603	TSF FROM ELECTION RESERVE	0	0	0	0	7,000	7,000	100	0	0	15,000
6603	TSF FROM RESERVE (GENERATOR)	0	0	0	0	50,000	50,000	100	0	0	0
6700	HOME HARDWARE LEASE PAYMENT	2,000	2,400	2,400	2,400	2,400	0	0	2,400	2,400	2,400
6706	SUMMER STUDENT GRANT	0	0	0	0	0	0	0	0	0	0
6710	MISCELLANEOUS GRANTS	0	10,000	0	0	0	0	0	0	0	0
6711	TSF FROM GENERAL CAPITAL RES.	0	0	0	0	0	0	0	0	0	0
	<b>GENERAL REVENUES</b>	<b>801,872</b>	<b>913,079</b>	<b>763,045</b>	<b>912,725</b>	<b>863,185</b>	<b>100,141</b>	<b>13</b>	<b>673,363</b>	<b>630,465</b>	<b>602,708</b>

**ACCOUNT DESCRIPTIONS**

- 4811 At budget time this transfer payment is still under review by the Province
- 6201 Commissioner Fees, NSF Fees, Pins, Photocopies, Faxing, Other Miscellaneous Fees
- 6207 Based on various renewal fees for Taxi
- 6375 HST on 1/3 Allowance done effective 2019
- 6603 Back Lane Heritage Signs - County Grant; HR Reserve to finish Salary Grid Review & Website Content; Election Reserve to offset County Strategic Planning Sessions; RFP for OPP Costing Review
- 6700 Lease Agreement ends 2022

**FUNCTION: GENERAL GOVERNMENT SERVICE**

**SERVICE: MEMBERS OF COUNCIL**

**EXPENDITURES 01-1010**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7106	COUNCIL SALARIES	106,579	103,718	108,710	108,710	112,424	3,714	3	114,672	117,539	119,890
7150	COUNCIL BENEFITS (CPP)	3,567	3,461	3,659	3,655	3,955	296	8	4,034	4,134	4,217
7151	COUNCIL EHT	1,386	1,348	1,413	1,430	2,192	779	55	2,236	2,292	2,338
7367	COUNCIL CONFERENCES	5,000	2,816	5,000	9,085	12,000	7,000	140	10,000	10,000	10,000
7369	COUNCIL NEWSLETTERS	4,500	4,076	4,500	3,036	4,500	0	0	4,590	4,705	4,799
7401	COUNCIL CELL PHONE(S)	1,000	1,075	1,000	713	1,000	0	0	1,020	1,046	1,066
7370	COUNCIL MATERIALS/SUPPLIES	1,500	1,553	4,950	6,061	11,950	7,000	141	1,500	1,538	1,568
7371	CDRC COMMITTEE	1,000	300	1,000	350	1,000	0	0	1,000	1,000	1,000
7372	LIBRARY COMMITTEE	2,000	1,750	2,000	500	2,000	0	0	2,000	2,000	2,000
7374	POLICE SERVICE BRD WAGE	1,375	1,375	1,375	1,400	2,375	1,000	73	1,375	1,375	1,375
	<b>COUNCIL EXPENDITURES</b>	<b>127,907</b>	<b>121,473</b>	<b>133,607</b>	<b>134,941</b>	<b>153,396</b>	<b>19,789</b>	<b>15</b>	<b>142,427</b>	<b>145,629</b>	<b>148,254</b>

- 7106 In accordance with By-Law 37-2018 setting Council Annual Remuneration for the current term 2018-2022
- 7367 In accordance with Council Conference Policy adopted in 2018 - \$2,000/councillor (Mayor & Deputy Mayor picked up at County Level)
- 7370 Includes Council Training & Strategic Priorities Sessions - \$9,450 - offset by transfer from election reserve of \$7,000
- 7370 Includes Council New Year's Levy Skating Day - \$400
- 7374 Increase in Police Service Board members from 3 to 5

**FUNCTION: GENERAL GOVERNMENT SERVICE**  
**SERVICE: ADMINISTRATION**

**EXPENDITURES 01-1020**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	ADMIN SALARIES	558,623	554,879	625,214	585,500	637,495	12,281	2	650,244	663,249	676,514
7150	ADMIN BENEFITS	146,979	134,702	164,684	144,334	147,497	(17,186)	-10	150,447	153,456	156,525
7151	ADMIN EHT	11,510	11,268	12,655	11,889	12,857	202	2	13,114	13,377	13,644
7152	ADMIN WSIB	16,035	18,099	18,530	17,819	18,092	(439)	-2	18,454	18,823	19,199
7302	ADMIN OFFICE SUPPLIES	10,000	7,929	10,000	8,155	10,000	0	0	10,200	10,404	10,612
7303	ADMIN COPYING & PRINTING	10,100	10,166	10,000	14,241	10,000	0	0	10,200	10,404	10,612
7305	ADMIN LEASED EQUIPMENT	12,000	7,672	7,000	7,038	7,000	0	0	7,300	7,300	7,300
7306	ADMIN EDUCATIONAL COURSE	3,100	2,293	5,000	5,131	5,000	0	0	5,100	5,202	5,306
7314	ADMIN OTHER & SUPPLIES	16,000	14,336	16,000	12,997	16,000	0	0	16,320	16,646	16,979
7315	ADMIN COMPUTER / SUPPORT	52,325	44,002	55,075	40,336	150,752	95,677	174	55,000	56,100	57,222
7317	ADMIN ASSET MGMT (PSAB)	15,000	7,006	15,000	7,252	15,000	0	0	15,300	15,606	15,918
7351	ADMIN CONFERENCE EXPENSES	8,500	5,763	8,500	7,729	8,500	0	0	8,670	8,843	9,020
7352	ADMIN MEMBERSHIP FEES	5,200	5,624	6,000	5,794	6,800	800	13	6,936	7,075	7,216
7353	ADMIN AUDIT FEES	37,000	35,311	35,000	31,546	33,000	(2,000)	-6	33,660	34,333	35,020
7360	ADMIN HUMAN RESOURCES	13,700	43,921	26,000	5,367	26,000	0	0	26,520	27,050	27,591
7361	ADMIN INSURANCE	67,000	47,071	67,000	63,671	77,000	10,000	15	78,540	80,111	81,713
7362	ADMIN LEGAL FEES	12,000	9,991	12,000	35,842	12,000	0	0	12,240	12,485	12,734
7364	ADMIN POSTAGE & COURIER	11,500	10,773	11,500	6,670	11,500	0	0	11,730	11,965	12,204
7401	ADMIN TELEPHONE & CELL PHONES	11,000	10,946	11,000	12,392	12,500	1,500	14	12,750	13,005	13,265
7403	ADMIN BANK SERVICE CHARGE	2,200	2,340	2,200	2,363	4,540	2,340	106	4,631	4,723	4,818
7405	ADMIN ADVERTISING	7,500	4,471	7,000	3,832	6,000	(1,000)	-14	6,120	6,242	6,367
7406	ADMIN BIRD CONTROL PROG	2,000	1,517	2,000	1,585	2,000	0	0	2,040	2,081	2,122
7407	ADMIN BANK LOAN INTEREST	0	0	0	0	0	0	0	0	0	0
7408	ADMIN ELECTIONS (&Tsf to Reserve)	5,000	5,716	25,000	16,284	5,000	(20,000)	-80	5,000	5,000	5,000
7510	ADMIN TSF TO EQUIPMENT CAP	0	0	0	0	0	0	0	0	0	0
7510	ADMIN TSF TO ADMIN CAPITAL	0	0	3,334	2,713	13,750	10,416	312	60,000	0	0
7516	MOSAIC MURIAL	9,375	9,375	0	0	0	0	0	0	0	0
7520	BACK LANE NAMING SIGNS	0	0	10,000	6,716	3,284	(6,716)	-67	0	0	0
7600	TSF TO ADMIN RESERVE	0	10,000	0	46,000	0	0	0	0	0	0

7601	TSF TO CONTINGENCY RESERVE	0	0	0	0	0	0	0	0	0	0
7606	ADMIN STUDY - RE: FACILITIES	0	23,557	0	8,834	50,000	50,000	100	0	0	0
7607	TRANSFER TO CAPITAL RESERVE	198,820	198,820	268,979	268,979	0	(268,979)	-100	373,729	451,316	629,104
7607	TRANSFER TO CAPITAL RESERVE	0	386,928	0	580,349	0	0	0	0	0	0
7700	TSF ACCRUED CHARGES OTHER/HR	0	100,000	0	0	0	0	0	0	0	0
	<b>ADMIN EXPENDITURES</b>	<b>1,242,467</b>	<b>1,724,473</b>	<b>1,434,671</b>	<b>1,961,356</b>	<b>1,301,567</b>	<b>(133,105)</b>	<b>-9</b>	<b>1,594,246</b>	<b>1,634,797</b>	<b>1,836,009</b>

**ACCOUNT DESCRIPTIONS**

- 7101 Based on 2.2% CPI - includes grid moves.
- 7150 Great West Life Premium - Reduction from Manulife/Sunlife
- 7305 Pitney Bowes Lease \$3080/yr ends Dec 2022; Excel Lease \$3802/yr ends Feb 2020
- 7314 Includes \$82/mth for service & guarantee for new folding machine
- 7314 Includes School Achievement Awards
- 7315 Keystone - Financial & Tax Software \$ 10,026
- Ceridian Payroll Services \$ 12,000
- County of Dufferin IT Services \$ 23,000 (Includes additional \$10,000 for Cyber Security Policy and Training)
- Website Licensing & Hosting \$ 6,200 (Esolutions Group)
- Website Content Writing \$ 16,000 (offset by tsf from reserves set aside in 2018 for this project)
- Add Firewall to Works Yard Computers \$ 1,000
- Wireless Access Points \$ 1,500
- Laserfiche Upgrade & License \$ 46,500 (includes \$1,500 yearly maintenance fee)
- Software, Domain & Email Licenses \$ 7,950
- Laptop & Desktop Replacements \$ 20,000
- Billboard LED sign Upgrades & Warranty \$ 3,969 (alternatively - only purchase 1 yr warranty - \$1,800)
- Total of Account 7315 \$ 150,752 (incl. 1.76% HST)**
- 7317 CityWide Software Maintenance & Updates \$ 10,000
- 7360 Comprehensive Pay Equity Review (2018) \$ 20,000 (offset by tsf from reserves set aside in 2018 for this project)
- 7361 Cowan estimated premium plus allowance for settlement of O/S claims + Insurance Review Project (\$10,000)
- 7403 Includes Uploading online pymts - one time fee (\$1,875) & CCIN# (\$70/mth) & report/item fees
- 7408 Setting aside \$5,000/yr to help offset election year expenses
- 7510 Tsf to Capital for purchase of New Server & Back up Drives in 2019; Administration Space Planning in 2020
- 7520 Back Lane Renaming - Heritage offset by revenue
- 7606 RFP for OPP Costing Review - offset by transfer from Accommodation Reserve

**FUTURE PROJECTS (Under Consideration)**  
 Communications Review & Reassignment  
 Administration Space Planning

7607	<b>Recommended Distribution of 2018 Surplus</b>	<b>\$ 580,349</b>
	Transfer to Tax Stabilization Reserve	\$ 275,000 (Assessment at Risk due to Appeals - 2017, 2018, 2019)
	Transfer to Contingency Reserve	\$ 100,000
	Tsf to Capital Reserve	\$ 205,349
	Purchase Generator - Town Hall in 2019	\$ - (Pulled from 2019 Budget by Council Feb 4/19) moved to tax stabilization
		<b>\$ 580,349</b>



**FUNCTION: GENERAL GOVERNMENT SERVICE**

**SERVICE: TOWN HALL**

**REVENUES 01-1035**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5408	BOOKED LABOUR	150	169	150	35	150	0	0	153	156	159
5409	CONCERT HALL RENT	8,000	6,494	7,500	4,350	7,500	0	0	9,000	9,180	9,364
5410	TOWN HALL OTHER REVENUE	0	0	0	0	0	0	0	0	0	0
5411	TOWN HALL TSF FROM RESERVES	13,500	13,500	0	0	0	0	0	0	0	0
	<b>TOWN HALL REVENUE</b>	<b>21,650</b>	<b>20,164</b>	<b>7,650</b>	<b>4,385</b>	<b>7,650</b>	<b>0</b>	<b>0</b>	<b>9,153</b>	<b>9,336</b>	<b>9,523</b>

5409 User Fee and Rental Strategy planned for Grace Tipling Hall in 2019

**FUNCTION: GENERAL GOVERNMENT SERVICE**  
**SERVICE: TOWN HALL**

**EXPENDITURES 01-1035**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	TOWN HALL LABOUR	93,347	93,458	89,814	60,415	87,576	(2,238)	-2	89,328	91,114	92,937
7150	TOWN HALL BENEFITS	20,976	20,623	22,094	13,350	18,640	(3,454)	-16	19,013	19,393	19,781
7151	TOWN HALL EHT	1,810	1,831	1,741	1,181	1,694	(47)	-3	1,728	1,763	1,798
7152	TOWN HALL WSIB	2,817	2,863	2,842	1,939	2,737	(105)	-4	2,792	2,848	2,905
7369	TOWN HALL CELL PHONE	0	0	0	0	1,000	1,000	100	1,020	1,040	1,061
7395	TOWN HALL ELEVATOR	8,050	10,611	10,000	8,571	11,000	1,000	10	11,220	11,444	11,673
7403	TOWN HALL MAINT/MATERIALS	42,500	25,588	29,000	23,490	29,000	0	0	26,000	26,520	27,050
7405	TOWN HALL HYDRO & WATER	37,000	31,898	38,000	32,756	38,000	0	0	38,760	39,535	40,326
7408	TOWN HALL GAS EXPENSE	5,000	4,376	5,000	5,836	5,000	0	0	5,100	5,202	5,306
7418	MECHANICAL SYSTEM	6,000	4,035	6,000	2,670	6,000	0	0	6,120	6,242	6,367
7419	TOWN HALL OTHER SERVICES	12,200	3,001	5,000	2,879	5,000	0	0	5,000	5,100	5,202
7510	TOWN HALL TSF TO CAPITAL	80,000	80,000	0	0	6,300	6,300	100	0	0	0
7600	TSF TO TOWN HALL RESERVE (OP)	0	0	0	0	0	0	0	0	0	0
7600	TSF TO TOWN HALL RESERVE (CAP)	0	0	0	0	5,000	5,000	100	5,000	5,000	5,000
	<b>TOWN HALL EXPENDITURES</b>	<b>309,700</b>	<b>278,283</b>	<b>209,492</b>	<b>153,086</b>	<b>216,948</b>	<b>7,456</b>	<b>4</b>	<b>211,081</b>	<b>215,202</b>	<b>219,406</b>

**NET FUNDS TO BE RAISED**                      **(288,050)**      **(258,120)**      **(201,842)**      **(148,702)**      **(209,298)**      **(7,456)**                      **(4)**      **(201,928)**      **(205,866)**      **(209,884)**

**ACCOUNT DESCRIPTIONS**

- 7101 Includes cost of Building Superintendent (35 hrs), Cleaning Personnel & Concert Attendant reduction in shows - Reflects 2.2% CPI increase
- 7403 Regular Bldg Maintenance
- 7510 See Capital Project - Replace Commercial Glass Doors front of building to ensure accessibility requirements & energy efficiency
- 7600 Transfers to Reserve for future Townhall expenditures over and above maintenance (New)

**FUNCTION: GENERAL GOVERNMENT SERVICE**  
**SERVICE: COMMITTEES**

**EXPENDITURES 01-1060**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7105	HEALTH & SAFETY COMMITTEE	14,000	10,454	14,000	12,189	14,000	0	0	14,280	14,566	14,857
7110	EMERGENCY MANAGEMENT	500	12	500	0	500	0	0	510	520	531
7111	ACCESSIBILITY COMMITTEE	2,000	116	0	187	500	500	100	510	520	531
7200	ACCESSIBILITY TSF TO RESERVE	0	1,884	0	0	0	0	0	0	0	0
	<b>COMMITTEE EXPENDITURES</b>	<b>16,500</b>	<b>12,466</b>	<b>14,500</b>	<b>12,377</b>	<b>15,000</b>	<b>500</b>	<b>3</b>	<b>15,300</b>	<b>15,606</b>	<b>15,918</b>

7111 Removed from budget in 2018 and added back by committee in 2019 - includes supplies, printing, advertising, education & conference  
(Council removed \$1,500 from this line at Special Budget Meeting Feb 4/19)



**FUNCTION: PLANNING & DEVELOPMENT**  
**SERVICE: PLANNING & DEVELOPMENT**

**REVENUES 01-1090**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5400	PLANNING APPLICATION FEES	40,000	100,053	60,000	131,580	100,000	40,000	67	102,000	104,040	106,121
5401	ZONING CERTIFICATES	600	1,105	600	1,160	1,000	400	67	1,020	1,040	1,061
5403	MUNICIPAL APPROVALS	3,000	3,270	3,000	4,120	5,000	2,000	67	5,100	5,202	5,306
5407	DC SHARE OF GROWTH STUDIES	9,686	0	65,000	0	65,000	0	0	0	0	0
5408	DEVELOPER LOT FEES	0	0	0	0	0	0	0	0	0	0
5411	RECOVERABLE - SUMMERHILL TREES	0	0	0	35,392	136,928	136,928	100	0	0	0
5413	CASH IN LIEU OF PARKLAND REV	0	31,162	0	10,878	0	0	0	0	0	0
5420	TSF FROM OPERATING RESERVE	0	0	25,000	0	25,000	0	0	0	0	0
	<b>PLANNING REVENUES</b>	<b>53,286</b>	<b>135,590</b>	<b>153,600</b>	<b>183,130</b>	<b>332,928</b>	<b>179,328</b>	<b>117</b>	<b>108,120</b>	<b>110,282</b>	<b>112,488</b>

**REVENUES INCLUDE:**

- 5400 Includes : Rezoning, Consents, Minor Variances & Site Plan Revenues & Developer Driven Revenues
- 5403 Includes : Building Permit Approvals
- 5407 DC transfer to help offset cost of Master Service Study - Did not make a transfer in 2018
- 5408 No confirmed Developer Lot Fees for 2019
- 5411 Tsf from Dev in Trust from Vandyk Summerhill Tree Deposit
- 5420 Tsf from Operating Reserve to cover DC Update not completed in 2018

**FUNCTION: PLANNING & DEVELOPMENT**  
**SERVICE: PLANNING & DEVELOPMENT**

**EXPENDITURES 01-1090**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	TOWN STAFF PLANNING LABOUR	20,000	20,000	20,000	20,000	25,000	5,000	25	25,500	26,010	26,530
7101	TOWN STAFF LABOUR	75,000	47,254	128,297	103,558	167,647	39,350	31	171,000	174,420	177,908
7102	PLANNER CONTRACT LABOUR (GSP)	150,000	194,789	170,000	249,390	265,000	95,000	56	270,300	275,706	281,220
7103	ENGINEER CONTRACT LABOUR (SBA)	50,000	194,092	85,000	99,216	100,000	15,000	18	102,000	104,040	106,121
7104	GIS & ESRI LICENSE	15,000	21,885	15,000	23,656	10,000	(5,000)	-33	10,200	10,404	10,612
7107	PLANNING ADVERTISING	4,000	6,551	5,000	3,366	5,000	0	0	5,100	5,202	5,306
7108	PLANNING SUPPLIES/POSTAGE	2,000	2,087	3,300	902	2,000	(1,300)	-39	2,040	2,081	2,122
7110	PLANNING & DEV LEGAL	10,000	8,741	10,000	21,953	10,000	0	0	10,200	10,404	10,612
7150	PLANNING & DEV - BENEFITS	8,093	6,054	34,702	23,650	40,322	5,620	16	41,128	41,951	42,790
7151	PLANNING & DEV - EHT	1,463	921	2,518	2,029	3,284	766	30	3,350	3,417	3,485
7152	PLANNING & DEV - WSIB	2,288	1,441	3,879	4,820	4,820	941	24	4,916	5,014	5,115
7153	GROWTH STUDIES CONSULTANT	25,000	0	25,000	0	25,000	0	0	0	0	0
7153	MASTER SERVICING STUDY et al	0	0	75,000	5,597	75,000	0	0	75,000	75,000	0
7155	SUMMERHILL STREET TREES	0	0	0	35,392	136,928	136,928	100	0	0	0
7160	TRANSFER TO OPERATING RESERVE	0	25,000	0	0	0	0	0	0	0	0
7401	PLANNING & DEV - CELL PHONES	0	0	0	770	1,500	1,500	100	1,530	1,561	1,592
7451	PLANNING & DEV - EDUCATION	0	0	0	25	1,500	1,500	100	1,530	1,561	1,592
7452	PLANNING & DEV - CONFERENCES	0	0	0	0	1,500	1,500	100	1,530	1,561	1,592
7511	TSF TO CASH IN LIEU OF PARKING	0	0	0	0	0	0	0	0	0	0
7512	TSF TO CASH IN LIEU OF PARKLAND	0	31,162	0	10,878	0	0	0	0	0	0
	<b>PLANNING EXPENDITURES</b>	<b>362,844</b>	<b>559,978</b>	<b>577,696</b>	<b>605,202</b>	<b>874,500</b>	<b>296,804</b>	<b>51</b>	<b>725,324</b>	<b>738,330</b>	<b>676,597</b>

**NET FUNDS TO BE RAISED**                      **(309,558)**      **(424,389)**      **(424,096)**      **(422,072)**      **(541,572)**      **(117,476)**                      **28**      **(617,204)**      **(628,048)**      **(564,109)**

**FUNCTION: PLANNING & DEVELOPMENT**

**SERVICE: PLANNING & DEVELOPMENT**

- 7101 Share of Clerk's Dept Labour & Director of Development & Operations & GIS Technician - 2.2% CPI Increase
- 7102 Planning Contract Labour- General Services
- 7103 Engineering Contract Labour - General Services
- 7104 Includes ESRI License for year 3 \$4,285.71
- 7108 Includes Ipad for GIS CoOrdinator
- 7153 DC Study Amendment \$ 25,000 (Not done in 2018 - carried forward to 2019)
- 7153 Master Servicing Study \$ 75,000 offset by Transfer from DC's (Total cost estimated up to \$175,000 spread over multiple years)
- 7155 Vandyk Summerhill Street Trees - offset by Transfer from Dev in Trust
- 7401 New Expense Line for Director of Development & Operations and GIS Co-Ordinator
- 7451 New Expense Line for Director of Development & Operations and GIS Co-Ordinator
- 7452 New Expense Line for Director of Development & Operations and GIS Co-Ordinator

**FUNCTION: PLANNING & DEVELOPMENT**  
**SERVICE: ECONOMIC DEVELOPMENT**

**REVENUES 01-1095**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5405	EDC FUNCTION REVENUE	1,700	2,461	2,500	6,268	6,000	3,500	140	6,120	6,242	6,367
5407	EDC SPONSORSHIP & DONATIONS	1,000	2,302	2,500	3,250	3,000	500	20	3,060	3,121	3,184
5408	EDC TSF FROM RESERVES - RED GR	35,000	0	65,600	65,600	31,627	(33,973)	-52	0	0	0
5408	EDC TSF FROM RESERVES (2018)	0	0	0	0	23,505	23,505	100	0	0	0
5408	EDC TSF FROM RESERVES - OMAFRA	0	0	0	0	15,000	15,000	100	0	0	0
5409	EDC RED GRANT (CIP & WEBSITE)	0	0	65,600	2,165	63,435	(2,165)	-3	0	0	0
5409	EDC OMAFRA SOCIAL ENTER. GRANT	0	0	0	0	15,000	15,000	100	0	0	0
5410	EDC AMO MAIN ST REVITALIZATION	0	0	0	44,834	0	0	0	0	0	0
5411	EDC RED GRANT PROJECT CONTRIB.	0	0	0	4,000	0	0	0	0	0	0
	<b>EDC REVENUES</b>	<b>37,700</b>	<b>4,763</b>	<b>136,200</b>	<b>126,117</b>	<b>157,567</b>	<b>21,367</b>	<b>16</b>	<b>9,180</b>	<b>9,364</b>	<b>9,551</b>

- 5408 Cover balance of RED Grant Projects 31,627
- 5408 Tsf from Reserves 28,129 (\$24,182 left over from Main St Revitalization; \$3,947 left over from Bang the Table)
- 5408 Tsf from Reserves 15,000 (New Red Grant Application made for Social Enterprise - Matching contribution)
- 5409 RED Grant Application for Social Enterprise - see expense line 7254 for Grace Tipling Hall Revitalization
- 5410 AMO Main Street Revitalization Grant - One time only - Costs spread over 2 years
- 5411 CDRC & BIA Contributions to Website Red Grant Project (2018)



**FUNCTION: PLANNING & DEVELOPMENT**  
**SERVICE: ECONOMIC DEVELOPMENT**

**EXPENDITURES 01-1095**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	EDC COORDINATOR LABOUR	57,272	49,870	56,666	55,378	61,876	5,210	9	63,114	64,376	65,663
7150	EDC BENEFITS	16,602	15,628	17,465	15,948	15,985	(1,480)	-8	16,304	16,630	16,963
7151	EDC EHT	1,123	978	1,112	1,091	1,212	100	9	1,236	1,261	1,286
7152	EDC WSIB	1,625	1,530	1,685	1,781	1,823	138	8	1,860	1,897	1,935
7250	EDC CONFERENCES	1,700	2,371	3,000	1,073	1,500	(1,500)	-50	1,530	1,561	1,592
7251	HILLS OF HEADWATERS	8,886	8,886	9,061	9,061	9,237	176	2	0	0	0
7252	EDC PROJECT - C.I.P.	35,000	0	80,000	54,933	57,999	(22,001)	-28	0	0	0
7253	EDC PROJECT - WEBSITE	0	0	51,200	14,137	37,063	(14,137)	-28	0	0	0
7254	EDC PROJECT - G. TIPLING REVITAL	0	0	0	0	30,000	30,000	100	0	0	0
7255	EDC PROJECT - WAYFINDING SIGNS	0	0	0	0	50,000	50,000	100	0	0	0
7301	EDC MEMBERSHIP & SUBSCRIPTIONS	645	321	1,189	934	1,448	259	22	1,477	1,506	1,536
7302	MARKETING / ADVERTISING	6,000	854	3,000	200	13,300	10,300	343	13,566	13,837	14,114
7303	WORKSHOPS/TRAINING/MILEAGE	2,500	2,045	3,745	2,560	3,745	0	0	3,820	3,896	3,974
7305	EDC WEBSITE ENGAGEMENT TOOL	5,000	320	7,000	3,108	3,920	(3,080)	-44	3,998	4,078	4,160
7306	INDUSTRIAL DEVELOPMENT	1,500	49	1,500	0	2,000	500	33	2,040	2,081	2,122
7307	SMALL BUSINESS ENTERPRISE	2,900	2,900	2,900	2,900	2,900	0	0	2,958	3,017	3,078
7308	EDC PUBLIC RELATIONS	6,000	4,401	6,000	10,509	10,500	4,500	75	10,710	10,924	11,143
7314	EDC MATERIALS & SUPPLIES	1,500	1,028	1,500	0	1,500	0	0	1,530	1,561	1,592
7315	AMO MAIN ST REVITALIZATION	0	0	0	25,526	19,585	19,585	100	0	0	0
7510	EDC TRANSFER TO CAPITAL	0	0	0	0	0	0	0	0	0	0
7509	EDC TRANSFER TO RESERVE	0	0	0	23,201	0	0	0	0	0	0
	<b>EDC EXPENDITURES</b>	<b>148,253</b>	<b>91,181</b>	<b>247,023</b>	<b>222,339</b>	<b>325,593</b>	<b>78,569</b>	<b>32</b>	<b>124,143</b>	<b>126,626</b>	<b>129,158</b>
	<b>NET FUNDS TO BE RAISED</b>	<b>(110,553)</b>	<b>(86,418)</b>	<b>(110,823)</b>	<b>(96,222)</b>	<b>(168,026)</b>	<b>(57,202)</b>	<b>52</b>	<b>(114,963)</b>	<b>(117,262)</b>	<b>(119,607)</b>

**EDC ACCOUNT DESCRIPTION**

7250 EDCO Conference & Accommodations \$ 1,500

**PROJECTS**

7252 Community Improvement Plan CIP \$ 57,999

7253 Website \$ 37,063

7254 Grace Tipling Revitalization \$ 30,000 (offset by Red Grant & Transfer from Reserve)

7255 Wayfinding & Gateway Signs \$ 50,000 (matched & managed by Central Counties Regional Tourism Agency - \$100,000 project)

**7301 Memberships & Subscriptions**

EDCO \$ 321

EDAC \$ 457

PIC Monkey \$ 100

Licidpress \$ 220

Constant Contact \$ 350

**\$ 1,448**

7302 Presentation Materials (Magazine Faces of Shelburne) \$ 9,000

General Advertising \$ 300

Video \$ 4,000

**\$ 13,300**

7303 Includes Mileage/Workshops/Education \$ 3,745

7305 Bang the Table Online Engagement \$ 3,920 (offset by Transfer from Reserves - unspent in 2018)

7306 Industry Development Open Ended \$ 500

Events attended by EDC Members \$ 1,500

**\$ 2,000**

7308 EDC Breakfast \$ 4,000

EDC Golf Tourn \$ 6,400

Other Events (Facebook) \$ 100

**\$ 10,500**

**FUTURE PROJECTS FOR CONSIDERATION**

Townfolio provides solutions for Economic  
Development data in a format that is user friendly.  
\$2,500

**FUNCTION: PROTECTION SERVICES**

**SERVICE: NVCA**

**EXPENDITURES 01-1050**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7700	NVCA REQUISITION	45,090	45,091	50,791	49,791	53,420	2,628	5	54,755	56,124	57,527
	<b>NVCA EXPENDITURES</b>	<b>45,090</b>	<b>45,091</b>	<b>50,791</b>	<b>49,791</b>	<b>53,420</b>	<b>2,628</b>	<b>5</b>	<b>54,755</b>	<b>56,124</b>	<b>57,527</b>

**Draft Budget Provided by NVCA**

7700	NVCA Operating Costs	\$	50,742	
7700	NVCA Capital Costs	\$	2,677	
7700	**Special One Time (2018)	\$	-	(Integrated Watershed Mgmt Plan - FCM Grant)
		\$	53,420	

**FUNCTION: PROTECTION SERVICES**  
**SERVICE: FIRE PROTECTION**

**REVENUES 01-2010**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5101	FIRE TRANSFER FROM RESERVE	15,553	15,553	0	0	0	0	0	0	0	0
5403	FIRE - BELL TOWER LEASE PYMT	10,000	11,927	10,000	12,067	10,000	0	0	10,000	10,000	10,000
	<b>FIRE REVENUES</b>	<b>25,553</b>	<b>27,480</b>	<b>10,000</b>	<b>12,067</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

**EXPENDITURES 01-2010**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7151	FIRE - REQUISITION TO SDFD	300,553	303,127	334,063	319,277	364,553	30,490	9	403,607	428,475	453,832
7153	TRANSFER TO FIRE RESERVE	0	0	0	0	0	0	0	0	0	0
7365	FIRE - BELL LEASE OWED TO FIRE	10,000	11,927	10,000	12,067	10,000	0	0	10,000	10,000	10,000
	<b>FIRE EXPENDITURES</b>	<b>310,553</b>	<b>315,055</b>	<b>344,063</b>	<b>331,344</b>	<b>374,553</b>	<b>30,490</b>	<b>9</b>	<b>413,607</b>	<b>438,475</b>	<b>463,832</b>

**NET FUNDS TO BE RAISED**                      **(285,000)**      **(287,574)**      **(334,063)**      **(319,277)**      **(364,553)**      **(30,490)**                      **(9)**      **(403,607)**      **(428,475)**      **(453,832)**

5403 Revenue is reimbursed to the fire dept on line 7365

7151 Based on Draft OP Budget with 13.4% incr & Draft Capital with 24% incr (with no Cost Sharing Formula provided as yet) - Have used 9% 2020 - 2022 based on 2.5% OP annual increase and capital increases as per long term plan provided by SDFD - estimated cost sharing

**FUNCTION: PROTECTION SERVICES**  
**SERVICE: POLICE PROTECTION**

**REVENUES 01-2020**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5201	GAIN OR LOSS ON SALE OF ASSET	3,000	5,373	4,000	6,984	5,000	1,000	25	5,000	5,000	5,000
5402	GENERAL POLICE REVENUE	5,000	4,957	5,000	5,855	5,000	0	0	5,100	5,202	5,306
5403	RCMP FINGERPRINT REVENUE	1,000	770	1,000	755	1,000	0	0	1,020	1,040	1,061
5404	CRIMINAL RECORD CHECKS	7,000	12,139	9,500	13,272	11,000	1,500	16	11,220	11,444	11,673
5407	POLICE RIDE GRANT	8,900	8,895	8,944	8,954	8,944	0	0	9,123	9,305	9,491
5410	DOG LICENCES	10,000	18,570	0	0	0	0	0	0	0	0
5418	D.A.R.E. REVENUE	1,700	100	1,500	50	500	(1,000)	-67	510	520	531
5419	PAID DUTY REVENUES	19,000	17,513	18,000	10,481	12,000	(6,000)	-33	12,240	12,485	12,734
5421	TRF FR BICYCLE UNIT DONATION	500	0	0	0	0	0	0	0	0	0
5422	SAFER COMMUNITIES GRANT	35,000	36,500	35,000	35,000	35,000	0	0	35,700	36,414	37,142
5427	COURT SECURITY REVENUE (CSPT)	5,294	5,294	6,100	6,177	6,100	0	0	6,177	6,300	6,426
5428	TSF FROM OPERATING RESERVE	40,000	69,807	40,000	40,000	40,000	0	0	40,000	40,000	40,000
5434	TSF FROM DEVELOPMENT CHGS	0	0	0	0	0	0	0	0	0	0
	<b>POLICE REVENUES</b>	<b>136,394</b>	<b>179,918</b>	<b>129,044</b>	<b>127,528</b>	<b>124,544</b>	<b>(4,500)</b>	<b>-3</b>	<b>126,090</b>	<b>127,711</b>	<b>129,366</b>

**ACCOUNT DESCRIPTION**

Draft Budget Provided by Shelburne Police Services Board

**FUNCTION: PROTECTION SERVICES**  
**SERVICE: POLICE PROTECTION**

**EXPENDITURES 01-2020**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	POLICE SALARIES	1,597,652	1,456,168	1,698,915	1,538,191	1,784,580	85,665	5	1,899,118	2,056,091	2,172,774
7150	POLICE BENEFITS	408,299	384,536	446,638	388,646	413,504	(33,134)	-7	436,909	461,016	485,847
7151	POLICE EHT	28,363	28,730	33,147	30,212	34,666	1,518	5	36,906	39,963	42,262
7152	POLICE WSIB	43,098	39,694	45,802	42,066	50,143	4,341	9	53,396	57,881	61,060
7201	POLICE SERVICE BRD EXPENSE	4,500	7,192	6,000	9,261	6,250	250	4	7,000	7,000	7,500
7203	POLICE SERVICE BRD TRAINING	1,500	10	1,500	534	2,500	1,000	67	2,500	2,500	2,800
7301	POLICE CLEANING ALLOWANCE	4,000	3,000	4,500	0	0	(4,500)	-100	5,500	5,500	6,000
7302	POLICE OFFICE SUPPLIES	7,500	19,214	8,500	9,693	9,200	700	8	9,500	9,500	10,000
7303	POLICE COMPUTERS	16,000	10,345	16,000	16,292	16,000	0	0	16,320	16,646	16,979
7304	POLICE COMPUTER SUPPORT	16,000	22,953	16,500	22,360	17,500	1,000	6	18,500	18,500	19,500
7307	POLICE RADIO MAINTENANCE	5,000	3,863	5,000	3,306	5,100	100	2	5,202	5,306	5,412
7308	POLICE BANKING FEES	500	385	500	420	510	10	2	520	531	541
7311	POLICE VEHICLE GAS/MAINTEN	47,000	52,206	47,000	56,566	50,000	3,000	6	52,000	52,000	54,000
7312	POLICE EQUIP & SUPPLIES	8,000	11,440	8,500	13,343	9,000	500	6	9,500	10,500	11,000
7313	POLICE CLOTHING	8,000	10,334	9,500	11,667	8,800	(700)	-7	10,500	10,500	11,500
7314	POLICE PHOTOCOPIES	5,000	4,039	5,000	4,858	5,100	100	2	5,202	5,306	5,412
7315	DOG BY-LAW EXPENSES	4,000	3,093	0	0	0	0	0	0	0	0
7316	POLICE LEGAL/PROFESSIONAL FEES	10,000	8,823	10,000	10,698	10,200	200	2	10,404	10,612	10,824
7351	POLICE MEMBERSHIP/CONV	5,000	3,505	5,000	6,399	5,500	500	10	6,000	6,000	6,500
7352	COMMUNITY SERVICE INITIATIV	2,000	3,412	2,000	2,773	2,040	40	2	2,081	2,122	2,165
7361	POLICE CRUISER INSUR & LIC	14,500	15,765	16,000	16,658	16,320	320	2	16,646	16,979	17,319
7362	POLICE GUARD PRISONER FEE	1,000	143	1,000	1,122	1,020	20	2	1,040	1,061	1,082
7368	POLICE TRAVEL & MEALS	3,500	4,477	3,500	6,306	3,570	70	2	3,641	3,714	3,789
7369	POLICE TELEPHONE	11,000	9,084	10,000	8,734	9,900	(100)	-1	11,500	11,730	11,965
7371	POLICE RADIO DISPATCH	62,045	62,044	63,906	64,721	65,184	1,278	2	66,488	67,818	69,174
7372	POLICE TRAINING COURSES	15,000	11,996	15,000	14,099	14,300	(700)	-5	14,586	14,878	15,175
7373	POLICE POSTAGE & MAINTENANCE	1,500	841	1,500	2,758	1,530	30	2	1,561	1,592	1,624

7374	CRIME STOPPERS	1,000	0	1,000	1,000	1,020	20	2	1,040	1,061	1,082
7381	CISCO	3,000	2,394	3,000	1,596	3,060	60	2	3,121	3,184	3,247
7382	POLICE WEB SITE	700	673	700	1,155	714	14	2	728	743	758
7405	POLICE ADVERTISING	1,700	460	1,500	426	1,530	30	2	1,561	1,592	1,624
7406	RCMP FINGERPRINT FEE	1,200	725	1,200	500	1,224	24	2	1,248	1,273	1,299
7602	TSF TO CAPITAL EQUIP RESERVE	20,000	25,373	50,000	50,000	50,000	0	0	50,000	50,000	50,000
7603	TSF TO POST EMPLOYMENT BENEF.	0	21,053	20,835	20,835	20,607	(228)	-1	20,636	20,636	20,636
7615	TSF TO POLICE OPERATING RESERVE	0	173,113	0	200,431	0	0	0	0	0	0
	<b>POLICE EXPENDITURES</b>	<b>2,357,557</b>	<b>2,401,082</b>	<b>2,559,143</b>	<b>2,557,627</b>	<b>2,620,571</b>	<b>61,428</b>	<b>2</b>	<b>2,780,855</b>	<b>2,973,736</b>	<b>3,130,850</b>

**NET FUNDS TO BE RAISED**                      **(2,221,163)**    **(2,221,164)**    **(2,430,099)**    **(2,430,099)**    **(2,496,027)**    **(65,928)**                      **3**    **(2,654,765)**    **(2,846,024)**    **(3,001,484)**

**ACCOUNT DESCRIPTION**

Draft Budget Provided by Shelburne Police Services Board

Salary Contracts Expire in 2019

7301 Clothes Cleaning Allowance Included in Salary Line as Taxable Benefit

7315 Dog By-Law Expenses moved to By-Law Dept.

**FUNCTION: PROTECTION SERVICES**

**SERVICE: CROSSING GUARDS**

**EXPENDITURES 01-2030**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	CROSSING GUARD LABOUR	74,606	63,924	76,099	65,932	81,668	5,569	7	109,676	111,869	114,106
7150	CROSSING GUARD BENEFITS	3,721	2,810	3,852	3,095	3,757	(95)	-2	5,443	5,552	5,663
7151	CROSSING GUARD EHT	1,455	1,246	1,484	1,286	1,593	109	7	2,139	2,181	2,225
7152	CROSSING GUARD WSIB	2,275	1,950	2,435	1,950	2,573	137	6	3,455	3,524	3,594
7153	CROSSING GUARD MISCELLANEOUS	0	136	0	318	350	350	100	357	364	371
	<b>CROSSING GUARD EXPEND</b>	<b>82,057</b>	<b>70,067</b>	<b>83,870</b>	<b>72,581</b>	<b>89,940</b>	<b>6,070</b>	<b>7</b>	<b>121,069</b>	<b>123,491</b>	<b>125,960</b>

**ACCOUNT DESCRIPTION**

- 7101 Labour reflects 2.2% CPI increase + additional Guard for Hyland Village starting Sept 2019  
For 2020 - two more crossing guards added for Fieldgate Subdivision
- 7153 Relective Clothing, hand help stop signs, etc



**FUNCTION: PROTECTION SERVICES**  
**SERVICE: PROPERTY STANDARDS/BY-LAW**

**REVENUES 01-2040**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
6222	PARKING FINE REVENUE	3,500	7,480	5,000	4,920	5,000	0	0	5,100	5,202	5,306
6223	BY-LAW FINES	0	0	0	500	0	0	0	0	0	0
6240	DOG TAG FEE REVENUE	0	0	20,000	18,815	20,000	0	0	20,400	20,808	21,224
6245	PARKING PERMIT REVENUE	0	0	6,750	4,568	5,000	(1,750)	-26	5,100	5,202	5,306
6250	BYLAW SERVICES TO MUNICIPALITIES	0	600	8,000	2,174	8,000	0	0	8,160	8,323	8,490
6255	CANNABIS RETAIL IMPLEMENT'N GR	0	0	0	0	10,000	10,000	100	10,000	10,000	10,000
	<b>PARKING FINES</b>	<b>3,500</b>	<b>8,080</b>	<b>39,750</b>	<b>30,978</b>	<b>48,000</b>	<b>8,250</b>	<b>21</b>	<b>48,760</b>	<b>49,535</b>	<b>50,326</b>

6240 Tsf to ByLaw from Police Budget

6245 New Parking Enforcement (Approx 45 lots @ \$150/yr)

6250 Melancthon Retainer of \$1,000 + \$52/Hr & Mileage; Mulmur Retainer of \$1,000 + \$52/Hr & Mileage

6255 Ontario Cannabis Legalization Implement Fund - used to offset extended By-Law Officer hours

**EXPENDITURES 01-2040**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5201	BY-LAW GAIN/LOSS SALE OF ASSET	0	5,373	0	0	0	0	0	0	0	0
7101	BY-LAW LABOUR	53,557	30,242	39,041	35,346	53,648	14,607	37	56,783	57,919	59,077
7150	BY-LAW BENEFITS	8,448	2,027	2,667	2,424	9,122	6,455	242	16,959	17,298	17,644
7151	BY-LAW EHT	1,044	590	761	692	1,051	290	38	1,116	1,139	1,161
7152	BY-LAW WSIB	1,633	922	1,249	1,135	1,690	441	35	1,789	1,824	1,861
7349	BY-LAW OFFICER VEHICLE	3,000	882	1,500	1,045	1,500	0	0	1,530	1,561	1,592
7350	BY-LAW CONVICTIONS	650	1,427	2,000	1,040	2,000	0	0	2,040	2,081	2,122
7351	BY-LAW MATERIALS/SUPPLIES	2,000	2,734	1,000	1,039	1,000	0	0	1,020	1,040	1,061
7355	BY-LAW DOG & FERAL CAT CONTROL	0	0	4,000	2,014	4,000	0	0	4,080	4,162	4,245
7360	BY-LAW TRAINING/CONFERENCES	0	1,759	2,000	1,423	1,500	(500)	-25	1,530	1,561	1,592
7365	BY-LAW CLOTHING/UNIFORM	0	1,037	1,000	978	1,000	0	0	1,020	1,040	1,061
7370	BY-LAW MEMBERSHIP & MILEAGE	0	400	500	0	686	186	37	700	714	728
7401	BY-LAW CELL PHONE	1,000	668	800	604	1,000	200	25	1,020	1,040	1,061
7600	TSF CANNABIS ENFORCE RESERVE	0	0	0	0	1,000	1,000	100	2,000	2,000	2,000
	<b>PROPERTY STANDARDS EXPEN</b>	<b>71,332</b>	<b>48,061</b>	<b>56,519</b>	<b>47,740</b>	<b>79,197</b>	<b>22,678</b>	<b>40</b>	<b>91,587</b>	<b>93,379</b>	<b>95,206</b>

**NET FUNDS TO BE RAISED (67,832) (39,980) (16,769) (16,762) (31,197) (14,428) 86 (42,827) (43,843) (44,880)**

**FUNCTION: PROTECTION SERVICES**  
**SERVICE: PROPERTY STANDARDS/BY-LAW**

**ACCOUNT DESCRIPTION**

- 7101 Reflects 35 hrs/wk at 2.2% CPI; benefits starting in July 2019 with permanent full time
- 7351 Includes Parking Tickets, Parking Permits, etc
- 7355 Includes Contract with SPCA Contract for Canine; Dog Tags; Feral Cat Rescue Contribution
- 7360 Training Courses at Municipal Law Enforcement Assoc (\$1,020) or Ontario Property Standards Assoc (\$1,098)
- 7370 Membership at Municipal Law Enforcement Assoc (\$110) & Ontario Property Standards Assoc (\$76)
- 7600 New Reserve for future enforcement cost relating to Cannabis

**FUNCTION: TRANSPORTATION SERVICES**

**SERVICE: WORKS ROAD ADMINISTRATION**

**REVENUES 01-2501**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5302	RDS TSF FROM RESERVES	0	0	0	0	0	0	0	0	0	0
5303	TSF FROM DEV IN TRUST - SIGNS	0	0	0	7,856	0	0	0	0	0	0
5401	ROAD FEES & CHARGES	2,500	39,503	2,500	4,939	3,500	1,000	40	1,000	1,020	1,040
5404	HIGH SPEED COMMUNICATION	4,800	4,994	5,000	5,094	5,000	0	0	5,100	5,202	5,306
5405	SEED FUNDING - STUDENTS	2,600	5,467	2,600	3,360	2,600	0	0	2,652	2,705	2,759
	<b>ROAD ADMIN REVENUES</b>	<b>9,900</b>	<b>49,963</b>	<b>10,100</b>	<b>21,249</b>	<b>11,100</b>	<b>1,000</b>	<b>10</b>	<b>8,752</b>	<b>8,927</b>	<b>9,106</b>

5401 Includes grass cutting services at CDRC; snow removal in unassumed subdivisions

**FUNCTION: TRANSPORTATION SERVICES**

**SERVICE: WORKS ROAD ADMINISTRATION**

**EXPENDITURES 01-2501**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	WORKS ADMIN LABOUR	268,400	243,551	227,994	326,604	304,073	76,079	33	310,154	316,358	322,685
7102	WORKS WINTER CONTROL LABOUR	155,000	154,939	170,000	136,841	155,000	(15,000)	-9	158,100	161,262	164,487
7107	WORKS STAND BY	22,994	25,451	28,497	32,085	28,227	(270)	-1	28,791	29,367	29,955
7150	WORKS BENEFITS	129,369	138,048	139,427	129,341	132,967	(6,460)	-5	158,100	161,262	164,487
7151	WORKS EHT	11,668	10,979	11,346	12,337	12,068	722	6	12,309	12,555	12,806
7152	WORKS WSIB	18,249	15,667	18,619	19,587	19,494	875	5	19,884	20,281	20,687
7309	WORKS PROFESSIONAL SERVICES	0	26,005	20,000	3,278	10,000	(10,000)	-50	10,200	10,404	10,612
7310	WORKSHOP MATERIALS/SERVICES	45,000	35,385	45,000	35,583	45,000	0	0	45,900	46,818	47,754
7320	WORKSHOP UTILITIES	25,000	19,455	25,000	19,799	25,000	0	0	25,500	26,010	26,530
7365	CONFERENCE/TRAINING/MEMBERS	6,500	11,058	12,000	10,718	12,000	0	0	12,240	12,485	12,734
7369	WORKS PHONES & CELL PHONES	7,000	4,187	7,000	3,821	7,000	0	0	7,140	7,283	7,428
7370	WORKS RADIO LICENCE	700	635	700	635	700	0	0	714	728	743
7371	WORKS TRANSFER TO RESERVES	0	0	0	15,000	50,000	50,000	100	50,000	0	0
7373	WORKS TRANSFER TO CAPITAL	253,699	253,699	134,903	84,434	92,720	(42,183)	-31	61,000	144,000	15,000
7374	JANE STREET LOAN INTEREST	2,625	1,920	0	0	0	0	0	0	0	0
7375	SISTER STREET LOAN INTEREST	26,456	28,241	24,030	23,650	21,542	(2,488)	-10	18,991	16,376	13,694
7380	ELECTRICAL SAFETY AUTHORITY	6,300	8,706	6,300	7,949	8,000	1,700	27	8,160	8,323	8,490
7381	ROADS NEEDS STUDY	0	0	0	0	0	0	0	0	0	0
7500	ROADSIDE MATERIALS/SERVICES	26,000	30,900	26,000	35,116	42,500	16,500	63	31,000	31,620	32,252
7510	HARDTOP MATERIALS/SERVICES	42,000	45,577	42,000	38,443	42,000	0	0	42,840	43,697	44,571
7520	LOOSETOP MATERIALS/SERVICES	12,500	8,862	12,500	12,652	12,500	0	0	12,750	13,005	13,265
7530	SAFETY DEV. MATERIALS/SERVICES	28,200	15,605	15,000	12,943	19,615	4,615	31	15,300	15,606	15,918
7540	CON. LINK - MATERIALS / SERVICES	18,000	17,863	18,500	16,094	18,500	0	0	18,870	19,247	19,632
7550	CON. LINK - TRAFFIC LIGHT UTILITIES	5,100	7,109	5,100	6,452	5,100	0	0	5,202	5,306	5,412
7570	SIDEWALK/ LANE/RD REPAIRS	80,000	44,434	65,000	40,678	68,000	3,000	5	80,000	70,000	70,000
7580	TRUCKS MATERIALS/SERVICES	40,000	25,207	40,000	19,536	40,000	0	0	40,800	41,616	42,448
7590	EQUIPMENT MATERIALS/SERVICES	54,500	36,778	54,500	50,746	54,500	0	0	46,000	46,920	47,858
7600	LICENCES & INSURANCE	41,000	45,417	41,000	48,855	45,000	4,000	10	45,900	46,818	47,754
7610	FUEL & OIL	70,000	55,386	70,000	65,343	70,000	0	0	71,400	72,828	74,285
7620	WINTER CONTROL MAT'LS/SERVICES	105,450	96,785	103,170	71,598	100,000	(3,170)	-3	102,000	104,040	106,121
7630	STREET LIGHTS - UTILITIES	130,000	129,306	130,000	117,340	130,000	0	0	132,600	135,252	137,957
7640	STREET LIGHTS - MAINTENANCE	55,000	43,232	55,000	43,884	64,200	9,200	17	55,000	56,100	57,222
	<b>WORKS ADMINISTRATION EX</b>	<b>1,686,710</b>	<b>1,580,387</b>	<b>1,548,585</b>	<b>1,441,340</b>	<b>1,635,706</b>	<b>87,121</b>	<b>6</b>	<b>1,626,846</b>	<b>1,675,567</b>	<b>1,572,790</b>

**NET FUNDS TO BE RAISED (1,676,810) (1,530,423) (1,538,485) (1,420,091) (1,624,606) (86,121) 6 (1,618,094) (1,666,640) (1,563,684)**

**7365** OGRA Membership & Conference - \$2,200; MOE Exterminator Licensing - \$180/yr  
 Confined Space Training - \$1,040; Fuel Safety Training - \$1,250; Ground Force Training - \$5,700

**7371** Set aside \$50,000 for 2019 purchase of Mini Excavator (see capital budget & cemetery budget)

**TRANSFER TO CAPITAL BREAKDOWN - 2019**

<b>7373</b> Fuel Tanks at Works Yard	\$	-	02-2522-5403 (under review for 2020)
Replace 2003 Dodge Pick up	\$	35,000	02-2523-5403
Replace 2007 Zero Turn Hustler	\$	12,720	02-2523-5403
GPS 2 way radio for fleet	\$	45,000	02-2523-5403 (replace Analog which will not be unsupported)
<b>TOTAL</b>	<b>\$</b>	<b>92,720</b>	

**7500** Incl. Boulevard Tree Replacements (RFP in 2018)      \$    **16,500** (\$5,000 going forward to replace 10 trees/year)

**7530** Includes Additional Speed Sign                              \$        **3,815** (Plus Annual Cloud Network Fee at \$400/year each sign)

<b>7570</b> Annual Sidewalk Repairs	\$	50,000	
Re&Re Interlocking Stone	\$	-	(offset by transfer from reserve of \$20,000 set aside in 2018 - Project pulled by Council Feb 4/19)
Bank Lane Resurfacing (gravel lanes)	\$	10,000	(was pulled from 2018 budget & postponed to 2019)
Finish Back Alley Shave & Pave	\$	8,000	
<b>TOTAL</b>	<b>\$</b>	<b>68,000</b>	

**7620** Includes Loader Rental - \$25,000                      (5 months)

**7640** First Full Year with new contractor as per 2018 RFP

**7640** Replace 2 Lamp Posts per year                      \$        3,000 (we replaced 3 with Revitalization \$\$ in 2018)

Street Light Fixtures for West End                      \$    16,200 (as per report to Council Jan 14/19)



**FUNCTION: ENVIRONMENTAL SERVICES**  
**SERVICE: WASTE MANAGEMENT**

**REVENUES 01-3040**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5407	GARBAGE STICKER SALES	3,100	2,644	3,100	3,070	3,100	0	0	3,162	3,225	3,290
5412	CTY LEAF COLLECTION RECOVERY	20,000	15,540	20,000	27,860	20,000	0	0	20,400	20,808	21,224
	<b>WASTE MGMT REVENUES</b>	<b>23,100</b>	<b>18,184</b>	<b>23,100</b>	<b>30,930</b>	<b>23,100</b>	<b>0</b>	<b>0</b>	<b>23,562</b>	<b>24,033</b>	<b>24,514</b>

**ACCOUNT DESCRIPTION**

5412 Leaf Collection Cost Recovery from County - includes charges for labour, equipment & disposal

**EXPENDITURES 01-3040**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	WASTE MANAGEMENT LABOUR	10,000	3,401	10,000	8,449	10,000	0	0	10,200	10,404	10,612
7310	CTY WASTE STICKER PURCHASES	3,000	2,280	3,000	3,040	3,000	0	0	3,060	3,121	3,184
7372	WASTE COLLECTION/DISPOSAL	30,000	20,585	30,000	16,537	30,000	0	0	30,600	31,212	31,836
7378	HAZARDOUS WASTE COST	15,000	8,325	10,000	289	10,000	0	0	10,200	10,404	10,612
7380	LANDFILL MONITORING	19,000	15,157	19,000	18,114	19,000	0	0	19,380	19,768	20,163
	<b>WASTE MGMT EXPENDITURES</b>	<b>77,000</b>	<b>49,747</b>	<b>72,000</b>	<b>46,429</b>	<b>72,000</b>	<b>0</b>	<b>0</b>	<b>73,440</b>	<b>74,909</b>	<b>76,407</b>

**NET FUNDS TO BE RAISED**                      **(53,900)**      **(31,563)**      **(48,900)**      **(15,500)**      **(48,900)**      **0**      **0**      **(49,878)**      **(50,876)**      **(51,893)**

**ACCOUNT DESCRIPTION**

7101 Includes \$7,500 labour for fall leaf collection offset by recovery from County

7378 Includes cost of Works Yard Equipment Oil Disposal

**FUNCTION: HEALTH SERVICES**

**SERVICE: CEMETERY**

**REVENUES 01-3550**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5102	BURIAL PERMITS	380	1,550	380	1,840	700	320	84	714	728	743
5401	CEMETERY PLOT FEES	8,000	5,040	5,000	15,678	5,000	0	0	5,100	5,202	5,306
5402	CEMETERY BURIAL, MORTUARY	25,000	24,605	15,000	30,612	20,000	5,000	33	20,400	20,808	21,224
5403	CEMETERY INTEREST	3,000	4,032	3,000	7,186	6,000	3,000	100	6,120	6,242	6,367
5404	COLUMBARIUM SALES	5,000	7,557	5,000	3,239	5,000	0	0	5,100	5,202	5,306
5405	TSF FROM CEMETERY RESERVE	9,000	9,000	0	0	0	0	0	0	0	0
5407	CEMETERY DONATIONS	0	0	0	0	0	0	0	0	0	0
	<b>CEMETERY REVENUES</b>	<b>50,380</b>	<b>51,783</b>	<b>28,380</b>	<b>58,554</b>	<b>36,700</b>	<b>8,320</b>	<b>29</b>	<b>37,434</b>	<b>38,183</b>	<b>38,946</b>







**FUNCTION: RECREATION & CULTURE**  
**SERVICE: SHARE OF LIBRARY COST**

**EXPENDITURES 01-3570**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7700	LIBRARY EXPENDITURES	177,195	177,195	196,266	194,657	194,329	(1,937)	-1	198,216	202,180	206,223
	<b>SHARE OF LIBRARY EXPEND</b>	<b>177,195</b>	<b>177,195</b>	<b>196,266</b>	<b>194,657</b>	<b>194,329</b>	<b>(1,937)</b>	<b>-1</b>	<b>198,216</b>	<b>202,180</b>	<b>206,223</b>

7700 Draft Budget Amount Provided by Shelburne Library - share is now 58.07% down from 58.9% (2018)

**FUNCTION: RECREATION & CULTURE**  
**SERVICE: LOCAL CULTURAL GRANTS**

**EXPENDITURES 01-3585**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	AGRICULTURAL GRANT	1,000	1,000	750	750	750	0	0	750	750	750
7102	HORTICULTURAL GRANT	600	600	600	600	600	0	0	600	600	600
7103	FIDDLE CONTEST GRANT (Rotary)	5,000	5,000	5,000	5,000	5,000	0	0	0	0	0
7104	FIDDLE PARADE	850	850	1,000	1,000	1,000	0	0	1,000	1,000	1,000
7111	STREET FESTIVAL GRANT	3,000	3,000	3,000	3,000	3,000	0	0	3,000	3,000	3,000
7112	BREAKFAST CLUBS (LOCAL SCHOOLS)	1,000	1,000	2,200	2,200	2,200	0	0	2,200	2,200	2,200
7113	BIA SANTA CLAUS PARADE GRANT	2,000	2,000	1,000	1,000	1,000	0	0	2,000	2,000	2,000
7200	MISCELLANEOUS GRANTS	1,000	200	1,900	0	3,450	1,550	82	9,200	9,200	9,200
	CANADA 150 GRANT	4,000	5,000	0	0	0	0	0	0	0	0
	STREAMS COMMUNITY HUB	0	0	500	500	1,000	500	100	1,000	1,000	1,000
	YOUTH FOR CHRIST	0	0	500	500	2,000	1,500	300	1,000	1,000	1,000
	SHELBURNE FARMERS MARKET	0	0	0	400	0	0	0	0	0	0
	DUFFERIN COMMUNITY FOUND'N	0	0	2,500	2,500	0	(2,500)	-100	0	0	0
	HOME TOWN HERO'S	500	500	350	661	0	(350)	-100	300	300	300
	<b>LOCAL CULTURAL GRANT EXP</b>	<b>18,950</b>	<b>19,150</b>	<b>19,300</b>	<b>18,111</b>	<b>20,000</b>	<b>700</b>	<b>4</b>	<b>21,050</b>	<b>21,050</b>	<b>21,050</b>

7101 Did not apply - offer one time extension to February 1, 2019 - Have since applied

7111 Did not apply - offer one time extension to February 1, 2019

7113 Did not apply - offer one time extension to February 1, 2019

7200 Increased with the theory that amount will be distributed as in previous years to those that did not apply by August 31st deadline

2019 Direct Grant Value	\$ 20,000
2019 In-Kind Grant Labour	\$ 16,744
2019 Total Grant Value	\$ 36,744

**FUNCTION: RECREATION & CULTURE**  
**SERVICE: PARKS & RECREATION**

**REVENUES 01-4510**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5102	PARKS RENTAL FEES	11,000	15,585	12,500	16,066	16,000	3,500	28	16,320	16,646	16,979
5103	CDRC NON RESIDENT FEES	5,500	6,948	5,000	4,831	5,000	0	0	5,100	5,202	5,306
5107	TSF FROM RESERVES (CDRC ROOF)	0	0	0	0	0	0	0	0	0	275,000
5109	PARKS DONATIONS	0	0	0	300	0	0	0	0	0	0
	<b>PARKS REVENUE</b>	<b>16,500</b>	<b>22,533</b>	<b>17,500</b>	<b>21,197</b>	<b>21,000</b>	<b>3,500</b>	<b>20</b>	<b>21,420</b>	<b>21,848</b>	<b>297,285</b>

**FUNCTION: RECREATION & CULTURE**  
**SERVICE: PARKS & RECREATION**

**EXPENDITURES 01-4510**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	PARK LABOUR	90,000	86,528	92,000	65,646	70,000	(22,000)	-24	71,400	72,828	74,285
7307	PARK UTILITIES	6,500	5,078	6,500	6,138	6,500	0	0	6,630	6,763	6,898
7310	PARK MATERIALS & SUPPLIES	19,000	25,601	35,000	11,038	48,861	13,861	40	37,000	37,740	38,495
7355	PARK MAINTENANCE	32,195	29,559	50,000	55,694	50,000	0	0	51,000	52,020	53,060
7370	CDRC FUNDING	187,356	187,356	191,103	191,103	205,000	13,897	7	209,100	213,282	492,548
7371	AQUATICS REIMBURSEMENT	1,000	817	1,000	773	1,000	0	0	1,020	1,040	1,061
7510	PARK TRANSFER TO CAPITAL	1,000	1,000	0	0	0	0	0	0	0	0
7600	PARKS TSF TO RES. FUTURE PROJECT	0	0	0	10,000	10,000	10,000	100	10,000	10,000	10,000
	<b>PARKS &amp; REC EXPENDITURES</b>	<b>337,051</b>	<b>335,940</b>	<b>375,603</b>	<b>340,391</b>	<b>391,361</b>	<b>15,758</b>	<b>4</b>	<b>386,150</b>	<b>393,673</b>	<b>676,346</b>

**NET FUNDS TO BE RAISED**                      **(320,551)**      **(313,407)**      **(358,103)**      **(319,194)**      **(370,361)**      **(12,258)**                      **3**      **(364,730)**      **(371,825)**      **(379,061)**

**ACTIVITY DESCRIPTION**

- 7310 Includes regular maintenance of parks buildings & equipment
- 7310 Includes \$10,000 for netting to keep soccer balls out of ponds & parking lots + Sea Can (not purchased in 2018)  
 \* Feb 4/19 special budget meeting - redirect \$10,000 towards reserve for Tennis Courts rather than soccer nets and container purchase
- 7310 Includes security cameras for Natasha Patterson & Greenwood Park - \$5,100  
 Includes 6 new park signs similar to existing parks signs - \$8,761
- 7355 Includes contract for soccer field maintenance - cutting/weeding/fertilizing & spraying
- 7370 CDRC includes component to replace roof - offset by revenue side tsf from Reserves for 2022  
 CDRC draft budget provided with a 26% increase - have used 7%
- 7371 Refund of User Fees paid by residents for indoor swimming lessons (children only) while Town pool is not open
- 7600 New Account to transfer to Parks & Recreation Reserve for future projects  
 \* Feb 4/19 special budget meeting - redirect 2018 Transfer to Reserves (\$10,000) to assist with costs associated with a community garden  
 \* Feb 4/19 special budget meeting - redirect 2019 Transfer to Reserves (\$10,000) to put towards a Pickleball Court for seniors



**FUNCTION: RECREATION & CULTURE**

**SERVICE: EVENTS**

**REVENUES 01-4520**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5200	CANADA DAY SPONS/DONAT	0	2,000	0	7,387	0	0	0	0	0	0
5205	CANADA DAY FEDERAL GRANT	6,000	0	6,000	1,600	3,600	(2,400)	-40	2,000	2,000	2,000
5900	COMMUNITY EVENT INSURANCE	300	2,836	1,000	3,739	2,500	1,500	150	2,550	2,601	2,653
	<b>EVENT REVENUES</b>	<b>6,300</b>	<b>4,836</b>	<b>7,000</b>	<b>12,726</b>	<b>6,100</b>	<b>-900</b>	<b>-13</b>	<b>4,550</b>	<b>4,601</b>	<b>4,653</b>

5205 Grant Funding Confirmed for Canada Day



**FUNCTION: RECREATION & CULTURE**

**SERVICE: EVENTS**

**EXPENDITURES 01-4520**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	EVENTS LABOUR	25,000	15,016	20,000	15,419	18,000	(2,000)	-10	18,450	18,911	19,384
7150	EVENTS BENEFITS	5,986	5,119	4,818	3,801	4,818	0	0	4,938	5,062	5,188
7151	EVENTS EHT	490	293	392	301	392	0	0	402	412	422
7152	EVENTS WSIB	766	458	643	493	643	0	0	659	676	693
7200	CANADA DAY EXPENSES	6,000	2,000	6,000	8,987	6,000	0	0	6,000	6,000	6,000
7700	SANTA CLAUS PARADE EXPENSE	0	804	0	0	0	0	0	0	0	0
7900	COMMUNITY EVENT INSURANCE	1,750	973	1,000	2,384	2,500	1,500	150	2,563	2,627	2,692
	<b>EVENT EXPENDITURES</b>	<b>39,992</b>	<b>24,663</b>	<b>32,853</b>	<b>31,385</b>	<b>32,353</b>	<b>(500)</b>	<b>-2</b>	<b>33,012</b>	<b>33,687</b>	<b>34,380</b>

**NET FUNDS TO BE RAISED (33,692) (19,827) (25,853) (18,659) (26,253) (400) 2 (28,462) (29,086) (29,727)**

7101 Majority of Labour includes "In Kind" labour costs for Shelbrrr Fest, Canada Day, Pickin' in the Park, Heritage Music Festival, Santa Claus Parade  
 7700 moved back to Grants 01-3585-7113

**TOWN OF SHELBURNE**  
**GENERAL GOVERNMENT**  
**2019 FINAL CAPITAL BUDGET**  
**EXPENDITURE SUMMARY**

Budget Page	DEPARTMENT EXPENDITURES	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	<b>GENERAL GOVERNMENT SERVICE</b>										
3	ADMINISTRATION	0	0	10,000	8,138	13,750	3,750	38	60,000	0	0
4	TOWN HALL	90,000	134,643	0	0	6,300	6,300	100	0	0	0
		<b>90,000</b>	<b>134,643</b>	<b>10,000</b>	<b>8,138</b>	<b>20,050</b>	<b>10,050</b>	<b>101</b>	<b>60,000</b>	<b>0</b>	<b>0</b>
	<b>PLANNING &amp; DEVELOPMENT</b>										
5	EDC CAPITAL PROJECT	0	0	0	0	0	0	0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>PROTECTION PERSONS PROPERTY</b>										
6	POLICE CAPITAL PROJECT	84,400	109,402	111,800	84,131	93,000	(18,800)	(17)	61,500	57,500	45,000
		<b>84,400</b>	<b>109,402</b>	<b>111,800</b>	<b>84,131</b>	<b>93,000</b>	<b>(18,800)</b>	<b>(17)</b>	<b>61,500</b>	<b>57,500</b>	<b>45,000</b>
	<b>ROADS/PUBLIC WORKS</b>										
8	ROAD CONSTRUCTION CAPITAL	1,133,994	205,228	1,369,020	159,356	222,674	(1,146,346)	(84)	260,842	262,000	265,000
9	INFRASTRUCTURE PROJECT	658,832	658,833	160,814	160,814	164,892	4,078	3	169,074	173,361	177,757
11	ROADS WORKSHOP CAPITAL	15,000	8,354	75,000	159,708	0	(75,000)	(100)	0	15,000	15,000
12	TRUCK & EQUIPMENT PURCHASES	61,800	64,345	72,000	69,675	107,720	35,720	50	131,000	179,000	0
		<b>1,869,626</b>	<b>936,760</b>	<b>1,676,834</b>	<b>549,553</b>	<b>495,286</b>	<b>(1,181,548)</b>	<b>(70)</b>	<b>560,916</b>	<b>629,361</b>	<b>457,757</b>
	<b>WATER/SEWER CAPITAL PROJECTS</b>										
13	STORM SEWER CAPITAL PROJECTS	0	0	0	0	0	0	0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>HEALTH &amp; SOCIAL SERVICES PROJECT</b>										
14	CEMETERY CAPITAL PROJECT	0	0	21,000	16,907	0	(21,000)	(100)	0	23,000	0
		<b>0</b>	<b>0</b>	<b>21,000</b>	<b>16,907</b>	<b>0</b>	<b>(21,000)</b>	<b>(100)</b>	<b>0</b>	<b>23,000</b>	<b>0</b>
	<b>RECREATION &amp; CULTURE</b>										
15	RECREATION CAPITAL PROJECTS	180,000	341,804	345,000	526,155	0	(345,000)	(100)	0	0	0
		<b>180,000</b>	<b>341,804</b>	<b>345,000</b>	<b>526,155</b>	<b>0</b>	<b>(345,000)</b>	<b>(100)</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>2,224,026</b>	<b>1,522,609</b>	<b>2,164,634</b>	<b>1,184,884</b>	<b>608,336</b>	<b>(1,556,298)</b>	<b>(72)</b>	<b>682,416</b>	<b>709,861</b>	<b>502,757</b>
	<b>LESS CAPITAL REVENUES</b>	<b>2,224,026</b>	<b>1,522,609</b>	<b>2,164,634</b>	<b>1,184,884</b>	<b>608,336</b>	<b>(1,556,298)</b>	<b>(72)</b>	<b>682,416</b>	<b>709,861</b>	<b>502,757</b>
	<b>DIFFERENCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>

**TOWN OF SHELBURNE**  
**GENERAL GOVERNMENT**  
**2019 FINAL CAPITAL BUDGET**  
**REVENUE SUMMARY**

Budget Page	DEPARTMENT REVENUES	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	<b>GENERAL GOVERNMENT SERVICE</b>										
3	ADMINISTRATION	0	0	10,000	8,138	13,750	3,750	38	60,000	0	0
4	TOWN HALL	90,000	134,643	0	0	6,300	6,300	100	0	0	0
		<b>90,000</b>	<b>134,643</b>	<b>10,000</b>	<b>8,138</b>	<b>20,050</b>	<b>10,050</b>	<b>101</b>	<b>60,000</b>	<b>0</b>	<b>0</b>
	<b>PLANNING &amp; DEVELOPMENT</b>										
5	EDC CAPITAL PROJECT	0	0	0	0	0	0	0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>PROTECTION CAPITAL PROJECTS</b>										
6	POLICE CAPITAL PROJECT	84,400	109,402	111,800	84,131	93,000	(18,800)	(17)	61,500	57,500	45,000
		<b>84,400</b>	<b>109,402</b>	<b>111,800</b>	<b>84,131</b>	<b>93,000</b>	<b>(18,800)</b>	<b>(17)</b>	<b>61,500</b>	<b>57,500</b>	<b>45,000</b>
	<b>ROADS/PUBLIC WORKS</b>										
8	ROAD CONSTRUCTION CAPITAL	1,133,994	205,228	1,369,019	159,356	222,674	(1,146,345)	(84)	260,842	262,000	265,000
9	INFRASTRUCTURE PROJECT	658,832	658,833	160,815	160,814	164,892	4,078	3	169,074	173,361	177,757
11	ROAD WORKSHOP CAPITAL PROJECT	15,000	8,354	75,000	159,708	0	(75,000)	(100)	0	15,000	15,000
12	TRUCK & EQUIPMENT PURCHASES	61,800	64,345	72,000	69,675	107,720	35,720	50	131,000	179,000	0
		<b>1,869,626</b>	<b>936,760</b>	<b>1,676,834</b>	<b>549,553</b>	<b>495,286</b>	<b>(1,181,548)</b>	<b>(70)</b>	<b>560,916</b>	<b>629,361</b>	<b>457,757</b>
	<b>WATER/SEWER CAPITAL PROJECTS</b>										
13	STORM SEWER CAPITAL PROJECTS	0	0	0	0	0	0	0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>HEALTH &amp; SOCIAL SERVICES PROJECT</b>										
14	CEMETERY CAPITAL PROJECT	0	0	21,000	16,907	0	(21,000)	(100)	0	23,000	0
		<b>0</b>	<b>0</b>	<b>21,000</b>	<b>16,907</b>	<b>0</b>	<b>(21,000)</b>	<b>(100)</b>	<b>0</b>	<b>23,000</b>	<b>0</b>
	<b>RECREATION &amp; CULTURE</b>										
15	RECREATION CAPITAL PROJECTS	180,000	341,804	345,000	526,155	0	(345,000)	(100)	0	0	0
		<b>180,000</b>	<b>341,804</b>	<b>345,000</b>	<b>526,155</b>	<b>0</b>	<b>(345,000)</b>	<b>(100)</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL CAPITAL REVENUES</b>	<b>2,224,026</b>	<b>1,522,609</b>	<b>2,164,634</b>	<b>1,184,884</b>	<b>608,336</b>	<b>(1,556,298)</b>	<b>(72)</b>	<b>682,416</b>	<b>709,861</b>	<b>502,757</b>









**CAPITAL PROJECT: POLICE CAPITAL PROJECTS (Continued)**

**CAPITAL PROJECTS 2019**

7500	Replace Cruiser #92 & Radio - marked 2015 Ford Explorer - fully amortized in 2019 - 3 year rotation	\$ 50,000
	Fume Hood	\$ 5,000
	2 Drug Roadside Screening Unit (Requested Federal-Provincial funding for this purchase)	\$ 12,000
	Repeater (unpurchased from 2018)	\$ 26,000
		<u>\$ 93,000</u>

**CAPITAL PROJECTS 2020**

	Additional Unmarked Cruiser + Radio - DC eligible due to growth - no discount	\$ 33,000
	Interview Recording Equipment	\$ 8,500
	Additional Tasers	\$ 20,000
		<u>\$ 61,500</u>

**CAPITAL PROJECTS 2021**

	Replace Cruiser #91 & Radio - marked 2017 Ford Explorer - fully amortized in 2021 - 3 year rotation	\$ 47,500
	Replace Roadside Devices	\$ 10,000
		<u>\$ 57,500</u>

**CAPITAL PROJECTS 2022**

	Replace Cruiser #90 & Radio - 2016 Ford Taurus - Stealth Car - Fully amortized in 2020 - 4-5 year rotation	\$ 30,000
	Replace Intoxilyzer	\$ 15,000
		<u>\$ 45,000</u>

**CAPITAL PROJECTS 2023**

	Replace Cruiser #92 & Radio - marked 2020 Ford Explorer - fully amortized in 2021 - 3 year rotation	\$ 55,000
	Replace Cruiser #94 & Radio- marked 2018 Dodge Charger - Fully amortized in 2022 - 4-5 year rotation	\$ 40,000
		<u>\$ 95,000</u>

sale of asset recognized as revenue and transferred to Police Cruiser Reserve\*\*







**CAPITAL PROJECT: INFRASTRUCTURE CAPITAL PROJECT (Continued)**

**Long Term Loan for Sister Street Project: Principle only**

10 year loan \$1,760,000 ending Dec 29, 2026 @ 2.52%

**BREAKDOWN OF LOAN PRINCIPAL DEPARTMENT ALLOCATION**

Roads Share of Project	\$ 100,584	61%
Sewer Share of Project	\$ 39,574	24%
Water Share of Project	\$ 24,734	15%
Long Term Loan Payment	<b>\$ 164,892</b>	100%

5406 Not using all of AMO Gas Tax - will leave approx **\$241,962.81** in the account

**CAPITAL PROJECT DESCRIPTION**

**7500** No 2019 Infrastructure Project \$ -

**FUTURE CAPITAL PROJECTS with start years of 2022 after residential development has been completed (cost inflated each year with CPI)-**

Future Project - Pinegrove, Mill St, Simon Court full reconstruction	\$ 2,915,000
Future Project - Cenntenial, Industrial Rd, full reconstruction & realignment	\$ 3,180,000
Future Project - Steeles Street, full reconstruction	<u>\$ 2,120,000</u>
	\$ 8,215,000





**FUNCTION: WATER/SEWER CAPITAL PROJECTS**  
**CAPITAL PROJECT: STORM SEWER CAPITAL PROJECTS**

**REVENUES: 02-3020**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5403	REVENUE FUND TAX BASE	0	0	0	0	0	0	0	0	0	0
5404	TRANSFER FROM CAPITAL RESERVE	0	0	0	0	0	0	0	0	0	0
5405	UNEXPENDED CAPITAL	0	0	0	0	0	0	0	0	0	0
	<b>STORM SEWER CAPITAL REV</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

5405 ACCOUNT DESCRIPTION

**EXPENDITURES: 02-3020**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	0	0	0	0	0	0	0	0	0	0
7503	TRANSFER TO CAPITAL RESERVE	0	0	0	0	0	0	0	0	0	0
	<b>STORM SEWER CAPITAL EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ACCOUNT DESCRIPTION**

7500 No Capital Project for 2019







**TOWN OF SHELBURNE  
WATER & SEWER  
2019 FINAL OPERATING BUDGET  
EXPENDITURE SUMMARY**

Budget Page	DEPARTMENT	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
4	<b>SANITARY SEWER SYSTEM</b>										
	SEWER OPERATION EXPENDITURES	1,590,749	1,632,978	1,663,829	1,939,347	1,708,146	44,317	3	1,767,110	1,828,432	1,892,206
		<b>1,590,749</b>	<b>1,632,978</b>	<b>1,663,829</b>	<b>1,939,347</b>	<b>1,708,146</b>	<b>44,317</b>	<b>3</b>	<b>1,767,110</b>	<b>1,828,432</b>	<b>1,892,206</b>
7	<b>WATER WORKS SYSTEM</b>										
	WATER OPERATION EXPENDITURE	1,201,484	1,291,627	1,279,645	1,334,993	1,442,166	162,521	13	1,368,442	1,417,785	1,473,856
		<b>1,201,484</b>	<b>1,291,627</b>	<b>1,279,645</b>	<b>1,334,993</b>	<b>1,442,166</b>	<b>162,521</b>	<b>13</b>	<b>1,368,442</b>	<b>1,417,785</b>	<b>1,473,856</b>
	<b>TOTAL EXPENDITURES</b>	<b>2,792,231</b>	<b>2,924,605</b>	<b>2,943,474</b>	<b>3,274,340</b>	<b>3,150,312</b>	<b>206,838</b>	<b>7</b>	<b>3,135,553</b>	<b>3,246,217</b>	<b>3,366,062</b>
	<b>LESS TOTAL REVENUES</b>	<b>2,792,231</b>	<b>2,924,605</b>	<b>2,943,474</b>	<b>3,274,340</b>	<b>3,150,312</b>	<b>206,838</b>	<b>7</b>	<b>3,135,551</b>	<b>3,246,216</b>	<b>3,366,062</b>
	<b>DIFFERENCE</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>

**TOWN OF SHELBURNE  
WATER & SEWER  
2019 FINAL OPERATING BUDGET  
REVENUE SUMMARY**

Budget Page	DEPARTMENT	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	<b>SANITARY SEWER SYSTEM</b>										
3	SEWER BILLING REVENUE	1,453,067	1,498,392	1,546,273	1,559,687	1,580,396	34,122	2	1,643,612	1,709,356	1,777,730
3	TRANSFER FROM RESERVES	0	0	0	0	0	0	0	0	0	0
3	TRANSFER FROM DC'S	76,180	76,180	71,056	71,056	65,751	(5,305)	-7	60,258	54,570	48,680
3	OTHER SEWER REVENUES	61,500	58,407	46,500	85,141	62,000	15,500	33	63,240	64,505	65,795
3	GRANT REVENUE	0	0	0	223,463	0	0	0	0	0	0
		<b>1,590,747</b>	<b>1,632,978</b>	<b>1,663,829</b>	<b>1,939,347</b>	<b>1,708,146</b>	<b>44,317</b>	<b>3</b>	<b>1,767,109</b>	<b>1,828,431</b>	<b>1,892,205</b>
	<b>WATER WORKS SYSTEM</b>										
6	WATER OPERATION REVENUE	1,168,984	1,243,356	1,259,645	1,301,724	1,288,166	28,521	2	1,339,692	1,393,280	1,449,011
6	TRANSFER FROM RESERVES	0	0	0	0	130,000	130,000	100	0	0	0
6	TRANSFER FROM DC'S	0	0	0	0	0	0	0	0	0	0
6	OTHER WATER REVENUES	17,500	26,031	20,000	33,270	24,000	4,000	20	28,750	24,505	24,845
6	GRANT REVENUE	15,000	22,240	0	0	0	0	0	0	0	0
		<b>1,201,484</b>	<b>1,291,627</b>	<b>1,279,645</b>	<b>1,334,993</b>	<b>1,442,166</b>	<b>162,521</b>	<b>13</b>	<b>1,368,442</b>	<b>1,417,785</b>	<b>1,473,856</b>
	<b>TOTAL REVENUES</b>	<b>2,792,231</b>	<b>2,924,605</b>	<b>2,943,474</b>	<b>3,274,340</b>	<b>3,150,312</b>	<b>206,838</b>	<b>7</b>	<b>3,135,551</b>	<b>3,246,216</b>	<b>3,366,062</b>

**FUNCTION: WATER / SEWER SERVICE**

**SERVICE: SEWER OPERATIONS**

**REVENUES 01-3010**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	SEWER BILLINGS	1,453,067	1,498,392	1,546,273	1,559,687	1,580,396	34,122	2	1,643,612	1,709,356	1,777,730
5402	CUSTOMER SERVICES	16,500	15,531	16,500	21,648	17,000	500	3	17,340	17,687	18,041
5403	SEWER/METER HOOK-UPS	0	0	0	5,500	0	0	0	0	0	0
5405	SEWER USE SURCHARGE (BMP)	45,000	42,876	30,000	57,993	45,000	15,000	50	45,900	46,818	47,754
5406	SEWER OWED FROM DC	76,180	76,180	71,056	71,056	65,751	(5,305)	-7	60,258	54,570	48,680
5408	TSF FROM SEWER RESERVE	0	0	0	0	0	0	0	0	0	0
5411	SEWER - CWWF GRANT	0	0	0	223,463	0	0	0	0	0	0
		<b>1,590,747</b>	<b>1,632,978</b>	<b>1,663,829</b>	<b>1,939,347</b>	<b>1,708,146</b>	<b>44,317</b>	<b>3</b>	<b>1,767,109</b>	<b>1,828,431</b>	<b>1,892,205</b>

**ACCOUNT DESCRIPTION**

- 5401 Rates are \$1.12 for metered portion & \$24.50 for flat rate portion as per Schedule B of By-Law 57-2017
- 5403 Revenues for connection to sewer lines and sewer portion of new meter hook-ups
- 5405 BMP Surcharge Agreement - expires May 2019
- 5406 DC share of 2018 STP Loan Financing - \$ 65,751
- 5411 Remaining CWWF Funding left over from Water Tower - used for sludge removal from ponds

**SERVICE: SEWER OPERATIONS**

**EXPENDITURES 01-3010**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	SEWAGE LABOUR	47,844	47,843	56,646	24,370	60,164	3,518	6	61,367	62,594	63,846
7102	CLERICAL LABOUR	29,357	30,713	31,112	30,202	33,058	1,946	6	33,719	34,394	35,081
7150	SEWAGE BENEFITS	17,221	14,731	19,791	13,452	18,819	(972)	-5	19,195	19,579	19,971
7151	SEWAGE EHT	1,409	1,532	1,611	1,064	1,708	97	6	1,742	1,777	1,812
7152	SEWAGE WSIB	2,204	2,396	2,643	1,746	2,759	116	4	2,814	2,870	2,928
7307	SEWAGE UTILITIES & TELEPHONE (CELL)	240,000	207,698	210,000	202,897	212,000	2,000	1	216,240	220,565	224,976
7308	BILLING & SOFTWARE COSTS	7,400	34,194	19,500	23,989	20,550	1,050	5	20,961	21,380	21,808
7310	SEWAGE MATERIAL/SUPPLIES/SERVICES	4,000	2,213	9,000	4,112	9,000	0	0	9,180	9,364	9,551
7315	SEWER MAIN MAINTENANCE	80,000	48,530	30,000	31,372	30,000	0	0	30,600	31,212	31,836
7349	OCWA STP OPERATIONAL CONTRACT	324,748	329,265	331,243	328,005	335,221	3,978	1	341,925	348,764	355,739
7350	SEWAGE PLANT MAINTENANCE	43,000	253,066	288,902	525,253	147,000	(141,902)	-49	55,000	56,100	57,222
7351	SEWAGE COST OF CTY PIL	4,252	4,839	5,333	5,204	5,685	353	7	5,799	5,915	6,033
7352	SEWAGE TRAINING/CONFERENCE	1,000	0	3,500	3,144	3,500	0	0	3,570	3,641	3,714
7357	SEWAGE EQUIP MAINTENANCE	10,000	3,366	15,000	741	38,000	23,000	153	20,000	20,400	20,808
7361	SEWAGE PLANT INSURANCE	23,736	14,212	16,000	13,005	16,000	0	0	16,320	16,646	16,979
7362	SEWAGE PROFESSIONAL FEES	60,000	66,852	60,000	49,663	60,000	0	0	61,200	62,424	63,672
7366	SEWAGE SHARE OF METER EXP	4,000	5,015	5,000	0	5,000	0	0	10,000	10,200	10,404
7371	SEWER SURCHARGE EXPENSE	5,000	0	0	0	0	0	0	0	0	0
7510	SEWAGE TSF TO CAPITAL	271,699	271,699	308,829	308,829	111,000	(197,829)	-64	125,000	50,000	50,000
7521	STP - DEBT PHASE 2 INTEREST	25,862	24,799	23,506	22,410	21,087	(2,419)	-10	18,603	16,052	13,433
7522	STP - DEBT PHASE 3 INTEREST	50,318	49,974	47,550	47,062	44,664	(2,886)	-6	41,655	38,517	35,247
7523	SEWER SHARE JANE ST INTEREST	943	943	0	0	0	0	0	0	0	0
7524	SEWER SHARE OF JANE ST DEBT	59,504	59,504	0	0	0	0	0	0	0	0
????	SEWER TSF TO WATER CAPITAL (TRUCK)	0	0	0	0	42,400	42,400	100	0	0	0
7526	SEWER SHARE OF SISTER ST PRINCIPLE	37,641	37,641	38,595	38,595	39,574	979	3	40,578	41,607	42,662
7527	SEWER SHARE OF SISTER ST INTEREST	10,409	10,409	9,454	9,454	8,476	(979)	-10	7,472	6,443	5,388
7530	SEWER SHARE OF FOLDING MACHINE	0	0	3,333	2,713	0	(3,333)	-100	0	0	0
7535	SEWER SHARE OF LOCATE SERVICES	0	0	0	0	5,300	5,300	100	2,330	2,377	2,424
7700	TSF TO SEWER RESERVE GENERAL	229,202	111,545	127,281	238,065	427,182	299,901	236	611,840	735,610	786,670
7700	TSF TO PUMP REBUILD RESERVE	0	0	0	14,000	10,000	10,000	100	10,000	10,000	10,000
	<b>SEWER OPERATION EXPEND</b>	<b>1,590,749</b>	<b>1,632,978</b>	<b>1,663,829</b>	<b>1,939,347</b>	<b>1,708,146</b>	<b>44,317</b>	<b>3</b>	<b>1,767,110</b>	<b>1,828,432</b>	<b>1,892,206</b>
	<b>NET FUNDS TO BE RAISED</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>

**SERVICE: SEWER OPERATIONS (Continued)**

7307	Includes cost of Hydro & Gas - Hydro One	
7308	Includes annual Sensus Software Fee (\$9,500 50% sewer)	
7310	Annual SCADA Licensing Fee included (\$4,500 50% sewer)	
7349	OCWA Fixed Monthly STP Cost plus CPI - contract expires 2019	
7350	New Gate at STP - 7ft Barbed Wire Double Swing Gate	\$ 3,500
	Dispose of Digester Sludge Build Up (every 5 years)	\$ 15,000
	Replace Main Potable Water Line coming into STP	\$ 15,000
	Includes extra sludge haulage outside of contract - higher flows	\$ 15,000
	2 600 volt recp for submersible pumps	\$ 7,500
	Replace Explosion proof Lighting Headworks	\$ 25,000
	Reshingle Clarifier Roof (2017 project & recommended by OCWA)	\$ 11,000
		<b>\$ 92,000</b>
7352	Sewer & Watermain Construction Inspections (2 People - Feb)	\$ 3,500
7357	Replace Yard Hydrant Piping (town staff)	\$ 5,000
	Remove & Repair Storm Pond 1 Pump	\$ 18,000
		<b>\$ 23,000</b>
7362	Includes Assimilative Capacity Study	\$ 25,000
7366	Meter Replacements with new iPearl Meters - Sewer Share	
7535	Sewer share of Locate Software/Support & Future Expenses \$6010 purchase + \$3,663 support - shared with water	
7510	Tsf to Sewer Capital Page 3 Line 5403	

**ANNUAL SEWER DEBT - 2019**

7521	Phs 2 STP Loan Interest - matures July 15, 2026	\$ 21,087
7522	Phs 3 STP loan Interest - matures Dec 02, 2030	\$ 44,664
7526	Share of Sister Street LTD Principle - matures Dec 2026	\$ 39,574
7527	Share of Sister Street LTD Interest - matures Dec 2026	\$ 8,476
		<b>\$ 113,800</b>

For 2019 Combined Line 7370 (Sewer Other Services) with Line 7310

**FUNCTION: WATER / SEWER SERVICE**

**SERVICE: WATER SYSTEM OPERATIONS**

**REVENUES 01-3030**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	WATER BILLINGS	1,168,984	1,243,356	1,259,645	1,301,724	1,288,166	28,521	2	1,339,692	1,393,280	1,449,011
5402	CUSTOMER SERVICES	10,000	14,086	12,500	14,790	12,500	0	0	12,750	13,005	13,265
5403	HYDRANT RENTAL	7,500	7,876	7,500	9,250	7,500	0	0	10,000	7,500	7,500
5404	WATER METERS INSTALLATION	0	3,875	0	3,690	4,000	4,000	100	6,000	4,000	4,080
5406	WATER CONNECTION FEE - NEW SERV.	0	194	0	5,540	0	0	0	0	0	0
5408	TSF FROM WATER MAIN BREAK RESERVE	0	0	0	0	130,000	130,000	100	0	0	0
5503	SOURCE WATER GRANT MOE	15,000	22,240	0	0	0	0	0	0	0	0
	<b>WATER OPERATION REVENUE</b>	<b>1,201,484</b>	<b>1,291,627</b>	<b>1,279,645</b>	<b>1,334,993</b>	<b>1,442,166</b>	<b>162,521</b>	<b>13</b>	<b>1,368,442</b>	<b>1,417,785</b>	<b>1,473,856</b>

**ACCOUNT DESCRIPTION**

- 5401 Rates are .60 for metered portion & \$24.50 for flat rate portion per Schedule B of By-Law Number 57-2017
- 5404 Approximately 100 new connections in 2019 at \$40 each

**SERVICE: WATER SYSTEM OPERATIONS**

**EXPENDITURES 01-3030**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	WATER LABOUR	68,848	68,789	81,516	65,716	86,577	5,062	6	88,309	90,075	91,876
7102	CLERICAL LABOUR	29,357	25,500	31,112	30,202	33,058	1,946	6	33,719	34,394	35,081
7150	WATER BENEFITS	24,781	21,198	28,480	22,685	27,081	(1,400)	-5	27,622	28,175	28,738
7151	WATER EHT	2,028	1,839	2,318	1,870	2,458	140	6	2,507	2,557	2,608
7152	WATER WSIB	3,172	2,876	3,803	3,069	3,970	167	4	4,050	4,131	4,213
7155	WATER MEMBERSHIPS	1,000	890	1,000	1,122	1,000	0	0	1,020	1,040	1,061
7307	WATER UTILITIES & TELEPHONES (CELL)	101,000	67,902	81,000	67,928	81,000	0	0	82,620	84,272	85,958
7308	BILLING & SOFTWARE COSTS	8,000	34,194	19,500	21,879	20,550	1,050	5	20,961	21,380	21,808
7309	OCWA OPERATIONAL CONTRACT	195,000	195,663	198,900	217,173	221,951	23,051	12	226,390	230,918	235,536
7310	WATER MATERIAL & SUPPLIES	30,000	48,334	34,500	53,515	40,000	5,500	16	40,800	41,616	42,448
7315	LAB COST & MONITORING	70,000	112,055	70,000	131,432	140,000	70,000	100	142,800	145,656	148,569
7320	LICENSING & OPERATION PLAN	70,000	32,686	70,000	38,476	40,000	(30,000)	-43	40,800	41,616	42,448
7351	WATER COST OF PIL'S	2,953	2,500	3,408	3,271	4,227	819	24	4,312	4,398	4,486
7356	WATER MAIN MAINTENANCE	79,000	30,409	155,000	21,385	155,000	0	0	80,000	81,600	83,232
7357	WATER EQUIPMENT MAINT	35,000	16,990	35,000	13,588	60,000	25,000	71	61,200	62,424	63,672
7358	WATER WELL BUILDING MAINT	10,000	2,045	10,000	7,050	31,000	21,000	210	12,000	12,240	12,485
7361	INSURANCE	23,740	14,212	15,349	13,005	15,349	(0)	0	15,656	15,969	16,288
7362	PROFESSIONAL FEES	2,000	31,510	60,000	54,313	52,600	(7,400)	-12	5,000	5,100	5,202
7364	EDUCATION & TRAINING	3,500	2,407	3,500	3,144	4,500	1,000	29	4,590	4,682	4,775
7365	CONFERENCE EXPENSES	1,000	65	1,000	339	1,800	800	80	1,836	1,873	1,910
7366	METER INSTALLATION EXPENSE	5,000	5,142	5,000	0	8,000	3,000	60	10,000	10,200	10,404
7451	SOURCE WATER PROTECTION MOE	32,000	10,257	17,081	7,319	12,000	(5,081)	-30	6,000	6,120	6,242
7510	TRANSFER TO WATER CAPITAL	224,805	224,805	55,195	55,195	98,221	43,026	78	0	0	0
7510	TRANSFER TO WELL CAPITAL	39,907	39,907	91,670	91,670	94,683	3,013	3	97,795	101,009	104,330
7521	WATER SHARE JANE ST INTEREST	533	533	0	0	0	0	0	0	0	0
7522	WATER SHARE JANE ST PRINCIPLE	33,633	33,633	0	0	0	0	0	0	0	0
7523	WATER METER LOAN DEBT INTEREST	31,633	31,360	30,150	29,910	28,615	(1,535)	-5	27,027	25,385	23,685
7524	WATER TRANSFER TO PLANNING	0	0	0	0	0	0	0	9,000	9,000	9,000
7525	WATER SHARE OF SISTER ST PRINCIPAL	23,526	23,526	24,122	24,122	24,734	612	3	25,361	26,004	26,664
7526	WATER SHARE OF SISTER ST INTEREST	6,506	6,507	5,909	5,909	5,297	(612)	-10	4,670	4,027	3,367
7527	WELL 7 DEBT INTEREST	37,064	37,010	35,630	35,566	34,152	(1,478)	-4	32,628	31,056	29,435
7528	WELL HYDRO LC INTEREST & COSTS	1,737	1,737	0	0	0	0	0	0	0	0
7530	WATER SHARE OF FOLDING MACHINE	0	0	3,333	2,713	0	(3,333)	-100	0	0	0
7535	WATER SHARE OF LOCATES	0	0	0	0	5,300	5,300	100	2,330	2,377	2,424
7540	FIRE HYDRANT MAINTENANCE	0	0	0	0	10,000	10,000	100	40,000	10,000	10,200
7600	TSF TO WATER RESERVE GENERAL	4,764	165,147	66,168	141,426	74,043	7,875	12	192,440	253,492	290,707
7600	TSF TO WATER MAIN BREAK RESERVE	0	0	0	130,000	25,000	25,000	100	25,000	25,000	25,000
7600	TSF TO WATER RESERVE - NEW TRUCK	0	0	40,000	40,000	0	(40,000)	-100	0	0	0
	<b>WATER OPERATION EXPEND</b>	<b>1,201,484</b>	<b>1,291,627</b>	<b>1,279,645</b>	<b>1,334,993</b>	<b>1,442,166</b>	<b>162,521</b>	<b>13</b>	<b>1,368,442</b>	<b>1,417,785</b>	<b>1,473,856</b>
	<b>NET FUNDS TO BE RAISED</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>

**SERVICE: WATER SYSTEM OPERATIONS (Continued)**

**ACCOUNT DESCRIPTION**

7308	Includes annual Sensus Software Fee (\$9,500 50% sewer)	
7310	Annual SCADA Licensing Fee included (\$4,500 50% sewer) & Wtr Tower Chemical (\$19,000)	
7315	Includes year 5 of 5 of well 7 monitoring requirement	\$ 40,800
7315	Year 4 of of Well Field Capacity Study plus additional Scope as per SBA	\$ 40,800
7356	Includes Water Main Repairs & Victoria Street Replacement	\$ 155,000
7357	Hydrofracturing well #1 to increase yield	\$ 25,000
7358	Extra to include shingling well 1 & well 3 pump houses	\$ 6,000
	Replace Exhaust Fans in Well #1,#3, & 5/6	\$ 7,500
	Well Casing Video Insp (MOE every 10 yrs - Wells 1,3,5/6)	\$ 7,500
		<b>\$ 21,000</b>
7362	Well #3 Project Additional Professional Fees	\$ 50,000
7364	Includes Level 1&2 & OIT & Mandatory Courses	\$ 4,500
7365	GBWW Spring & Fall Sessions (2 People)	1,800
7366	Starting iPearl Meter Replacements (\$150/each) - Comm Meter \$3,000	\$ 8,000
7451	Figures provided by NVCA - up to year 2020	
7510	Tsf to Water Capital Page 5 Line 5403	\$ 98,221
7535	Water share of Locate Software/Support & Future Expenses \$6010 purchase + \$3,663 support - shared with sewer	
7540	Fire Flow Testing/Valve Exercising recommended by Ministry - 2020 Painting Hydrants	

**ANNUAL WATER DEBT - 2019**

7523	Meter Project Debt Interest - Loan Matures April 18, 2033	\$ 28,615
7525	Share of Sister Street Principal - Loan Matures in Feb 2026	\$ 24,734
7526	Share of Sister Street Interest - Loan Matures in Feb 2026	\$ 5,297
7527	Well Project Debt Interest - Loan Matures Dec 03, 2035	\$ 34,152
		<b>\$ 94,683</b>
		<b>\$ 187,481</b>



**CAPITAL**

**TOWN OF SHELBURNE  
WATER & SEWER  
2019 FINAL CAPITAL BUDGET  
EXPENDITURE SUMMARY**

**CAPITAL**

Budget Page	DEPARTMENT	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
3	<b>SANITARY SEWER SYSTEM</b>										
	SEWER CAPITAL PROJECTS	424,413	839,417	492,106	466,666	445,583	(46,524)	(9)	293,636	224,323	230,213
		<b>424,413</b>	<b>839,417</b>	<b>492,106</b>	<b>466,666</b>	<b>445,583</b>	<b>(46,524)</b>	<b>(9)</b>	<b>293,636</b>	<b>224,323</b>	<b>230,213</b>
	<b>WATER WORKS SYSTEM</b>										
5	WATER CAPITAL PROJECTS	599,805	398,974	286,000	249,072	1,957,105	1,671,105	584	0	3,561,600	0
7	WELL 7/WATER METER DEBENTURE	88,754	128,686	91,670	91,670	94,683	3,013	3	97,795	101,009	104,330
		<b>688,559</b>	<b>527,660</b>	<b>377,670</b>	<b>340,743</b>	<b>2,051,788</b>	<b>1,674,118</b>	<b>443</b>	<b>97,795</b>	<b>3,662,609</b>	<b>104,330</b>
	<b>TOTAL EXPENDITURES</b>	<b>1,112,972</b>	<b>1,367,077</b>	<b>869,777</b>	<b>807,408</b>	<b>2,497,371</b>	<b>1,627,594</b>	<b>187</b>	<b>391,430</b>	<b>3,886,932</b>	<b>334,542</b>
	<b>LESS TOTAL REVENUES</b>	<b>1,112,971</b>	<b>1,367,076</b>	<b>869,777</b>	<b>807,408</b>	<b>2,497,371</b>	<b>1,627,594</b>	<b>187</b>	<b>391,430</b>	<b>3,886,932</b>	<b>334,542</b>
	<b>DIFFERENCE</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CAPITAL**

**TOWN OF SHELBURNE  
WATER & SEWER  
2019 FINAL CAPITAL BUDGET**

**CAPITAL**

**REVENUE SUMMARY**

Budget Page	DEPARTMENT	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
3	<b>SANITARY SEWER SYSTEM</b>										
	SEWER CAPITAL PROJECTS	424,412	839,416	492,106	466,666	445,583	(46,524)	(9)	293,636	224,323	230,213
		<b>424,412</b>	<b>839,416</b>	<b>492,106</b>	<b>466,666</b>	<b>445,583</b>	<b>(46,524)</b>	<b>(9)</b>	<b>293,636</b>	<b>224,323</b>	<b>230,213</b>
	<b>WATER WORKS SYSTEM</b>										
5	WATER CAPITAL PROJECTS	599,805	398,974	286,000	249,072	1,957,105	1,671,105	584	0	3,561,600	0
7	WELL 7/WATER METER DEBENTURE	88,754	128,686	91,670	91,670	94,683	3,013	3	97,795	101,009	104,330
		<b>688,559</b>	<b>527,660</b>	<b>377,670</b>	<b>340,742</b>	<b>2,051,788</b>	<b>1,674,118</b>	<b>443</b>	<b>97,795</b>	<b>3,662,609</b>	<b>104,330</b>
	<b>TOTAL REVENUES</b>	<b>1,112,971</b>	<b>1,367,076</b>	<b>869,777</b>	<b>807,408</b>	<b>2,497,371</b>	<b>1,627,594</b>	<b>187</b>	<b>391,430</b>	<b>3,886,932</b>	<b>334,542</b>

**FUNCTION: WATER/SEWER SERVICE CAPITAL PROJECT**

**CAPITAL PROJECT: SANITARY SEWER CAPITAL PROJECTS**

**REVENUES: 02-3010**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	CAPITAL GRANT	0	415,003	0	0	0	0	0	0	0	0
5402	SEWER DEVELOPMENT CHARGE	152,713	152,714	157,837	157,837	163,143	5,305	3	168,636	174,323	180,213
5403	TRANSFER FROM SEWER RATES	271,699	271,699	308,829	308,829	111,000	(197,829)	-64	125,000	50,000	50,000
5408	TRANSFER FRM SEWER RESERVE	0	0	25,440	0	171,440	146,000	574	0	0	0
	<b>STP CAPITAL REVENUES</b>	<b>424,412</b>	<b>839,416</b>	<b>492,106</b>	<b>466,666</b>	<b>445,583</b>	<b>(46,524)</b>	<b>-9</b>	<b>293,636</b>	<b>224,323</b>	<b>230,213</b>

**ACCOUNT DESCRIPTION**

5402 DC to cover cost of STP Loan Principle \$ 163,143  
 5403 From Sewer Operating - Page 4 - Line 7510

**EXPENDITURES: 02-3010**

GL ACCT	ACCOUNT DESCRIPTION	2017	2017	2018	2018	2019	2019 vs	2019 vs	2020	2021	2022
		FINAL	ACTUAL	FINAL	ACTUAL	FINAL	2018	2018	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	271,699	672,563	334,269	32,047	282,440	(51,829)	-16	125,000	50,000	50,000
7503	LONG TERM DEBT PRINC PHS 2	87,640	87,640	89,995	89,995	92,414	2,419	3	94,898	97,449	100,068
7505	LONG TERM DEBT PRINC PHS 3	65,074	65,074	67,842	67,842	70,729	2,886	4	73,738	76,875	80,145
7506	TRANSFER TO SEWER RESERVE	0	14,140	0	276,782	0	0	0	0	0	0
	<b>STP CAPITAL EXPENDITURES</b>	<b>424,413</b>	<b>839,417</b>	<b>492,106</b>	<b>466,666</b>	<b>445,583</b>	<b>(46,524)</b>	<b>-9</b>	<b>293,636</b>	<b>224,323</b>	<b>230,213</b>

**NET FUNDS TO BE RAISED** (0) (0) 0 (0) 0 0 0 0 0 0 0

**CAPITAL PROJECT: SANITARY SEWER CAPITAL PROJECTS (Continued)**

**ACCOUNT DESCRIPTION**

7503	Phase 2 STP Loan matures July 15, 2026	\$	92,414
7505	Phase 3 STP loan matures Dec 02, 2030	\$	70,729
		\$	<b>163,143</b>
7506	In 2018 - SCADA work not completed - move to reserve - \$132,000 is for SCADA		

**CAPITAL PROJECT DESCRIPTION**

7500	Sewer Infiltration Corrections	\$	100,000	(from Sewer Rates)
	SCADA System	\$	157,440	(from Sewer Reserves)
	Rebuild Sewage Pump at Fiddlers Glen (2019 & 2020)	\$	25,000	(\$14,000 from Reserves from 2018)
		\$	<b>282,440</b>	

**FUTURE CAPITAL PROJECT DESCRIPTION**

2019 Scada System - (\$238,545 Water 34% - Sewer 66%)

*Scada System \$25,440 from 2017 put in a reserve for 2018 - was unspent - pull forward to 2019  
Scada System \$132,000 from 2018 put in a reserve for 2019*

**\*\*Future Projects pending the results of the current Water Pollution Control Plan (WPCP) Environmental Assessment (EA) study\*\***

With reference to SBA's Engineer report from April 23, 2018 that provides Information regarding the WPCP including the following:

- the history of the WPCP & where we are today
- the Municipal Class EA Process
- the Development Plan, Growth & Future Wastewater Demands
- the Six Alternatives & Criteria for Evaluation
- the costs ranging from \$9,000,000 to \$15,200,000 by choosing options 3(a), 3(b) or 4
- the costs ranging from \$30,800,000 to \$50,000,000 by choosing options 5 or 6

**\*\*these costs will require LONG TERM BORROWING and will vary depending on successful GRANT FUNDING OPPORTUNITIES AVAILABLE at the time\*\***



**CAPITAL PROJECT: WATERWORKS CAPITAL PROJECTS (Continued)**

**CAPITAL PROJECT DESCRIPTION**

7500	New Water Truck	\$	106,000	(\$40,000 from water reserves & \$42,400 from sewer reserves (40%))	
	Well 3 Arsenic (OCIF Top Up/Loan)	\$	1,770,000	(offset by OCIF Grant if successful - \$200,000 from reserves - balance from rates)	
	SCADA	\$	81,105	(\$60 from reserves - balance from rates)	
		\$	<b>1,957,105</b>		2019 Scada System - \$238,545 (Water 34% - Sewer 66%) Scada System \$60,000 from 2017 put in a reserve for 2018; & carried forward to 2019
	<b>Future Water Storage Structure (2021)</b>	\$	<b>3,561,600</b>		
	(has to be done before 2022 or a new EA will have to be done in order to complete it)				

**\*\*If OCIF Top Up is denied or reduced - Long Term Borrowing would be required to meet Compliance with Ontario Drinking Water Standards\*\***

Long Term Borrowing - worse case scenario of assuming a debenture loan of \$1,770,000:

- the annual payment for a 15 year loan - \$149,922.34 - 3.24% interest rate - Total Interest over period of loan - \$478,835.19
- the annual payment for a 20 year loan - \$122,255.92 - 3.36% interest rate - Total Interest over period of loan - \$675,118.21

**\*\*For 2021 - Water Storage Structure - Long Term Borrowing would be required if unsuccessful in obtaining CWWF Grant Funding\*\***

