

Addendum #1
RFP – CAO 2019-01
OPP Costing Proposal

Please see below for the questions that have been asked with regards to the above RFP with the answers posted below the questions.

Question:

1. Page 12 of the RFP, Subsection 4.2.2 – Proposal Submission, states that the proposal should include “ *a list and brief description of similar projects completed within the last **(4) two years...***”. Could you please clarify whether projects must have been completed within the past **two (2)** or **four (4)** years?

Answer:

1. It is last four (4) years

Question:

2. Page 11 of the RFP, Subsection 4.1.3 (Selection Criteria – Workplan and Timelines), notes the following: “*Proposal should include.... A description of the standards to be met and evaluated in the deliverable...*”. Are there specific standards (i.e. Police Services Standards) to be included in the development of the deliverable, i.e. specific selection criteria to be applied?

Answer:

2. Page 11, 4.1.3 Selection of Criteria, Workplan and Timelines is revised to:

The Proposal should include narrative that illustrates an understanding of the Town’s requirements and Services. The Evaluation team will consider the general approach and methodology that the Consultant would take in performing the services. The Proposal narrative should include how the Consultant will complete the scope of Services, manage the Services, and accomplish the required objectives with the Town’s schedule. Consultants shall provide a schedule of activities and associated costs over the proposed period of the engagement.....30%