

SHELBURNE & DISTRICT FIRE BOARD

November 4th, 2014

The Shelburne & District Fire Department **Board of Management** was held at the Fire Hall on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Chair Tom Egan called meeting to order at 7:00 pm.

2 **Additions or Deletions to Agenda**

2.1 Amended: Moved In Camera to the end of the meeting.

3. **Approval of Agenda**

3.1 **Resolution #1**

Moved by N. Malek - Seconded by K. McGhee

BE IT RESOLVED THAT:

The Board of Management approves the agenda as amended.

Carried

4. **Approval of Minutes**

4.1 **Resolution #2**

Moved by N. Malek - Seconded by K. McGhee

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of October 22nd, 2014 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 **Staffing Review Committee – Update – “In Camera”**

“In-Camera” session was discussed at the end of this meeting.

Resolution #3

Moved by F. Nix – Seconded by N. Malek

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “in camera” to discuss the following at 7:45 pm:

PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES.

LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS

Carried

Resolution #4

Moved by N. Malek – Seconded by J. Elliott

BE IT RESOLVED THAT:

We do now rise and report progress at 8:05 pm .

Carried

9. **New Business**

9.1 **Presumptive Legislation Workshop**

The Secretary-Treasurer presented a report detailing the information that was provided at the Presumptive Legislation Workshop. The report was discussed as received and it was suggested that a copy be sent out to the participating municipalities as well as Andy Macintosh.

Resolution #5

Moved by J. Elliott – Seconded by N. Malek

BE IT RESOLVED THAT:

The Shelburne & District Fire Board reimburse the Town of Shelburne \$224.87 for the Secretary-Treasurer's registration fee to attend the Firefighter's Presumptive Legislation Workshop on November 3rd, 2014 hosted by OMHRA; and further that mileage be paid to the Secretary-Treasurer in the amount of \$87.00 (1/2 of which mileage to be reimbursed by the Grand Valley & District Fire Board).

Carried

10. **Chief's Report**

10.1 **Monthly Report (October 2014)**

There were a total of 24 calls for the month of October, along with several inspections.

10.2 **Update from Chief / Deputy-Chief**

All firefighters have been trained on the aerial truck, except for the recent new recruits. The number of firefighters that attend a call during the day can be as low as 3-5; that number rises when a call is on the weekend or in the evening. These figures can be verbally reported going forward but will not be contained in the monthly report.

The Wellington Dufferin Guelph Public Health Unit conducted a seminar on Ebola that was attended by Deputy-Chief Ed Walsh. Health practices were reviewed with the firefighters and a hand-out was provided to the board.

11. **Future Business**

11.1. **Draft 2015 Budget**

This document will be presented in January 2015 to the new Board of Management.

12. **Accounts & Payroll**

12.1 **Resolution #6**

Moved by J. Elliott - Seconded by L. Hilchey

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$3,298.97 for the period of October 18th, 2014 to October 31st, 2014 as presented and attached be approved for payment.

Carried

12.2 **Resolution #7**

Moved by J. Elliott – Seconded by N. Malek

BE IT RESOLVED THAT:

Payroll for the following month(s) be approved for payment, subject to corrections being made as discussed by the Board.

October 2014 - \$19,777.24

Carried

13. **Confirming and Adjournment**

13.1 **Resolution #8**

Moved by L. Hilchey – Seconded by J. Elliott

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution #9**

Moved by F. Nix – Seconded by H. Foster

BE IT RESOLVED THAT:

The Board of Management do now adjourn sine die at pm.

Carried

Respectfully submitted by:

Carey Holmes

Carey Holmes, AMCT
Secretary-Treasurer

Approved:

Tom Egan

Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of November 4th, 2014

Municipality / Member	Present	Absent
Township of Amaranth		
Brian Besley		X
Heather Foster	X	
Town of Mono		
Ken McGhee	X	
Fred Nix	X	
Township of Melancthon		
Janice Elliott	X	
Nanci Malek	X	
Town of Shelburne		
Tom Egan	X	
Ken Bennington	X	
Township of Mulmur		
Lynn Hilchey	X	
Heather Hayes	X	
Staff		
Steve Horsley - Chief	X	
Ed Walsh - Dep. Chief	X	
Carey Holmes - Sec/Treas.	X	
David Holmes - Captain		X