



**Town of Shelburne  
 Site Alteration Permit Application Form  
 Site Alteration By-law #26-2015**

The Site Alteration Application Form is to be completed by an applicant/registered owner proposing a site alteration. All information on this form together with all supporting documentation and the Application Fee is required. Incomplete applications will be returned.

<b>Site Information</b>	
Street Address	
Legal Description (Lot Number/Plan Number)	
Estimated Cost of Site Alteration (\$)	
Proposed Start Date	Proposed Completion Date
Total Site Area (ha)	Total Area to be Altered (ha)
Total Area to remain Inactive (ha)	
Description of Site Alteration:	

<b>Applicant/Consultant</b>	
Name	Title
Company Name	
Street Address	
City	Province
Postal Code	Business Phone
Cell Phone	Fax

<b>Registered Site Owner (if different from Applicant)</b>	
Name	Title
Company Name	
Street Address	
City	Province
Postal Code	Business Phone
Cell Phone	Fax

Personal information contained on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of responding to your application. Questions about this collection should be directed to the Clerk's Office, Town of Shelburne, 203 Main Street E, Shelburne ON, L9V 3K7. By phone 519-925-2600.

<b>24 Hour Emergency Repair Contact Person (if different from Applicant)</b>	
Name	Title
Company Name	
Street Address	
City	Province
Postal Code	Business Phone
Cell Phone	Fax

<b>Contractor</b>	
Name	Title
Company Name	
Street Address	
City	Province
Postal Code	Business Phone
Cell Phone	Fax

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Application Date

**Authorization of Owner For Agent To Make The Application**

If the applicant is not the owner of the land that is the subject of this application, confirmation by the owner that the applicant is authorized to make the application on his/her behalf must be completed below

We/I,, the registered owner(s) of \_\_\_\_\_  
hereby authorize \_\_\_\_\_ to act  
as agent for the Site Alteration Application which relates to the above-noted  
lands.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

Please Print, Sign and return this form via mail to:

Town of Shelburne  
Clerk's Department  
203 Main St E  
Shelburne ON  
L9V 3K7

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