

CENTRE DUFFERIN RECREATION COMPLEX
BOARD OF MANAGEMENT

Minutes of the Special meeting held August 24, 2016 at the CDRC

Attendance:	Walter Benotto	Shelburne
	Wade Mills	Shelburne
	Dan Sample	Shelburne
	Heather Foster	Amaranth
	Janice Elliott	Melancthon
	Ron Webster	Melancthon
	Kim Fraser	Facility Administration Manager
	Marty Lamers	Facility Maintenance Manager
	Doug King	Sheppard, Osyany & King

Absent: C. Gerrits, R. Manktelow and AJ Cavey
Meeting called to order by Chair, Walter Benotto at 5:00pm.
A quorum was present.

Declaration of Pecuniary Interests:

Walter Benotto stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Agenda:

Add In Camera Session

MOTION #1 – Moved by W. Mills seconded by H. Foster. Be it resolved we approve the agenda dated August 24, 2016 as circulated and presented.
Carried

In Camera Session:

MOTION #2 – Moved by W. Mills seconded by J. Elliott. Be it resolved that the Board move into a closed session meeting pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason(s):
The receiving of advice that is subject to Solicitor/Client privilege, including communication necessary for that purpose.
Carried

MOTION #3 – Moved by D. Sample seconded by H. Foster. That the CDRC Board of Management rise from “In Camera” with no report at 5:25pm.
Carried

HTI Stars:

See Schedule A

Hockey Training Institute (HTI) owner, Jenya Feldman addressed the board to discuss the changes to his programming that he originally discussed with the CDRC Board on May 25, 2016. Jenya advised that he will not have a GMHA boys team in Shelburne this season. Jenya commented that a lot of timing is required for recruitment in order to put out a good product. GMHL is aware and understands the deferral for one (1) year. He will continue to run his girls hockey program which he hopes to expand. Further with discussions including CDRC solicitor, Doug King, Jenya is committed to the debt incurred from the Sharks. He is also asking for priority use of a dressing room. After discussions, the following motion was presented.

MOTION #4 – Moved by W. Mills seconded by R. Webster. That the Board of Management enters into an agreement with HTI for the repayment of the outstanding balance owed by the Shelburne Sharks in eleven (11) equal monthly payments commencing October 1, 2016 and a personal guarantee; And further that the agreement provide for the renovation of dressing room #1 at the cost of HTI in consideration of its priority use of that dressing room for the 2016-17 season; And further that the Board's solicitor be instructed to draft such an agreement and communicate with Jenya Feldman to arrange for the execution of the agreement by him and the Chair by August 31, 2016.

Carried

Doug King and Jenya Feldman leave at 6:11pm

Roof Access:

See Schedule B

After discussion the following motion was presented.

MOTION #5 – Moved by J. Elliott seconded by R. Webster. That the CDRC Board of Management accept the quote of Stan Coe to erect 24'x10' high wall at stairwell and 8'x4' high wall on top of flat roof over door. Walls to be 2x4 on 16 o.c. strapped w/ 1x4. Steel cladding to be 29 gauge, profile and colour similar to existing. Quote for material, labour and disposal of debris \$1,950.00 plus HST.

Carried

Confirmation by By-law

MOTION #6 – Moved by R. Webster seconded by W. Mills. Be it resolved that leave be given for the reading and enacting of by-law #12-2016 being a by-law to confirm certain proceedings of the CDRC Board of Management for its Special Board meeting held August 24, 2016.

Carried

Adjournment:

MOTION #7- Moved by H. Foster seconded by R. Webster. That we now adjourn at 6:23pm to meet again on September 28, 2016 at 6:00pm, or at the call of the chair.

Carried

Secretary - Treasurer

Chairperson

Dated

SCHEDULE 'A'

TO: CDRC Board of Management
FROM: Kim Fraser, Facility Administration Manager
RE: HTI – Hockey Training Institute

DATE PREPARED: August 9, 2016

ANALYSIS: Jenya Feldman from HTI stopped in on Thursday, August 4th to discuss the upcoming hockey season. Jenya indicated that his plan to have a GMHL boys team in Shelburne has been postponed for this upcoming season. He is not completely ready for the commitment. GMHL President, Bob Russell is also aware of the delay. Jenya acknowledged his financial commitment to the CDRC but will require more time.

Jenya would like the CDRC will be home to the HTI Girls team this season. The girls will skate 4-5 times per week using daytime/off peak ice. The girls primarily play in tournaments but there will be a few home exhibition games scheduled. SMHA has expressed strong interest in picking up the Monday night ice slot that would have been designated to HTI (8pm-11pm). The CDDHS academic program has been cancelled this year due to lack of enrollment.

Jenya presented a drawing for a proposed dressing room (as attached). A feature dressing room is important in promoting and recruiting for both the boys and girls junior programs. Although there will not be a boys team this season, his intension is for the girls to use the feature dressing room. The girls will keep their equipment in the room daily (Monday-Friday). Jenya plans to build the dressing room to the specifications of the drawing. He will be promoting and inviting other CDRC rep teams to use the feature dressing for home their games. The room will not be used for other teams to practice. Jenya's thought is, as he will be building the dressing room, that will be his financial contribution to have primary use of the feature dressing room.

FINANCIAL IMPLICATIONS: CDDHS academic program cancelled this year. HTI will rent daytime/off peak ice.

RECOMMENDATION: Seeking discussion and direction

ATTACHMENTS: Drawing of proposed dressing room for HTI Stars dated June 2016

Respectfully submitted,

Kim Fraser
 CDRC Facility Administration Manager

SCHEDULE 'B'

TO: CDRC Board of Management
FROM: Kim Fraser, Facility Administration Manager
RE: Access to CDRC Roof and Pool

DATE PREPARED: August 22, 2016

ANALYSIS:

1. Through the night of July 19/20, 2016 approximately 3-4 people gained access to the CDRC roof and they threw stones from the roof into the pool. Video surveillance captured them coming down off the roof at the T&C Room rear entrance. The police were called the morning of July 20, 2016 and a report was filed.
2. July 28, 2016 we contacted a contractor to provide input and pricing to build and extend the height of the walls/roof on the west side of the building at the T&C Room rear entrance and back stair way.
3. Through the night of August 18/19, 2016 the video surveillance camera at the T&C Room rear entrance was ripped off and taken. As Marty was on vacation at that time, it was not noticed until the morning of August 22, 2016. The police were called on August 22, 2016 and a report was filed.

RECOMMENDATION:

- 1) Erect 24ft of 10 foot high wall at stair well and 8ft of 4 foot high wall on top of flat roof over door
- 2) Remove concrete pillar at the T&C Room rear entrance
- 3) Additional video surveillance cameras

FINANCIAL IMPLICATIONS: Extension to roof \$1,950.00 plus HST. Additional surveillance cameras \$3,069.20 plus HST

ATTACHMENTS: Quotation from Stan Coe Construction, photos of area, Quotation from Massive Audio Visual.

Respectfully submitted,

Kim Fraser
CDRC Facility Administration Manager