

CENTRE DUFFERIN RECREATION COMPLEX

BOARD OF MANAGEMENT

Minutes of the regular meeting held April 10, 2013 at the CDRC

Attendance:	Geoff Dunlop	Shelburne
	A.J. Cavey	Shelburne (late arrival)
	Randy Chambers	Shelburne
	Walter Benotto	Shelburne (late arrival)
	Laura Ryan	Mono
	Heather Foster	Amaranth
	Bill Hill	Melancthon
	Kim Fraser	Facility Administration Manager
	Rick Thompson	Facility Maintenance Manager

Absent: B. Besley, R. Webster

Meeting called to order by Vice-Chairman, L. Ryan at 6:07pm
A quorum was present.

Agenda:

MOTION #1 – Moved by R. Chambers seconded by B. Hill. Be it resolved we approve the agenda dated April 10, 2013 as presented and circulated.
Carried

Declaration of Pecuniary Interests:

Laura Ryan stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Discussion of Minutes of Previous Meetings:

MOTION #2 – Moved by H. Foster seconded by G. Dunlop. That the minutes from the CDRC Board of Management regular board meeting held March 13, 2013 be approved as presented and circulated.
Carried

Correspondence:

- Email from SMHA asking for financial consideration towards a two night rental of the T&C Room for their Awards nights
- Shelburne Council Resolution appointing Walter Benotto as a member of the CDRC Board of Management until a public member is appointed

MOTION #9 – Moved by R. Chambers seconded by H. Foster. That the CDRC will provide summer ice from August 19 – September 8 based on the following criteria:

- 1) That the rental rate will be \$200/hr plus HST
- 2) That firm commitments for a total of 60 hours over the 3 week period be secured.
- 3) That the commitments be received by June 1, 2013

And further that the Facility Administration Manager be directed to advertise that ice is available for rental.

Carried

MOTION #10 – Moved by R. Chambers seconded by G. Dunlop. That we receive the report from the Facility Administration Manager.

Carried

Facility Maintenance Manager's Report:

See Schedule B

MOTION #11 – Moved by B. Hill seconded by H. Foster. Be it resolved that we accept the quotation from Dewar Services so supply and install the generator transfer switch at a cost of \$5,025.00 plus HST.

Carried

MOTION #12 – Moved by R. Chambers seconded by H. Foster. That we receive the report from the Facility Maintenance Manager.

Carried

AJ Cavey arrives at 6:56pm

Confirmation by By-law

MOTION #13 – Moved by H. Foster seconded by G. Dunlop. Be it resolved that leave be given for the reading and enacting of by-law #04-2013 being a by-law to confirm certain proceedings of the CDRC Board of Management for its Regular Board meeting held April 10, 2013.

Carried

Adjournment:

MOTION #14-Moved by B. Hill seconded by R. Chambers. That we now adjourn at 7:00pm to meet again on May 8, 2013 at 6:00pm or at the call of the chair.

Carried

Secretary - Treasurer

Chairperson

Dated

SCHEDULE 'A'

Facility Administration Managers Report – April 10, 2013

- The first edition of the CDRC Recreation Guide is in production. The guide is expected to be distributed next Thursday, April 18th
- Summer Ice Report:
Rick and I have discussed variables regarding summer ice. I am in the process of contacting our user groups, looking for a commitment to support putting in ice in August. The ice would be available for three (3) weeks, Monday Aug 19th through to Sunday, Sept 8th. We estimate the cost to put the ice in and take it out to be approximately \$15,000.
To provide this premium service, there should be a premium cost. I have contacted other centers. Teen Ranch is \$200/hr plus HST and Orangeville is \$246.30/hr plus HST for summer ice. Previously we have charged the Super Prime Ice rate which is currently \$173/hr

Kim Fraser
Facility Administration Manager

SCHEDULE 'B'

Facility Maintenance Managers Report – April 10, 2013

- The request to the County of Dufferin to fund the generator modifications will be addressed at County Council on April 11th.
- The ice season ended with the Figure Skating carnivals on Friday night and Saturday morning followed by the GBTLL All Star Games all day Sunday. The ice is now out and the floor is being prepared for lacrosse and ball hockey to start Sunday, April 14th
- A total of 38 hours of ice was rented last week. Figure skating-15.5 hours; SMHA-12 hrs and other rentals-10.5hrs
- Will begin painting dressing rooms and lobby within the next couple of weeks

Rick Thompson
Facility Maintenance Manager