

CENTRE DUFFERIN RECREATION COMPLEX

BOARD OF MANAGEMENT

Minutes of the regular meeting held January 8, 2014 at the CDRC

Attendance:	Brian Besley	Amaranth
	Geoff Dunlop	Shelburne
	Randy Chambers	Shelburne
	Walter Benotto	Shelburne
	Heather Foster	Amaranth
	Bill Hill	Melancthon
	Kim Fraser	Facility Administration Manager
	Rick Thompson	Facility Maintenance Manager

Absent: AJ Cavey, R. Webster, L. Ryan

Meeting called to order by Secretary/Treasurer, Kim Fraser at 6:00pm
A quorum was present.

Elections were opened:

Chairman: Moved by B. Hill, seconded by H. Foster to nominate Brian Besley for Chairman. Carried
B. Besley accepts the nomination
Hearing no further nominations.

Moved by R. Chambers, seconded by B. Hill to close nominations. Carried

B. Besley accepts the position of Chairman

Chairman, B. Besley assumes chair of the meeting. Brian thanks the members and continues with the meeting. The floor is opened to nominations for Vice-Chairman.

Vice-Chairman: Moved by R. Chambers, seconded by G. Dunlop to nominate L. Ryan for Vice-Chairman. Carried

L. Ryan accepted the nomination prior to the meeting as she would be absent.
Hearing no further nominations.

Moved by B. Hill, seconded by H. Foster to close nominations. Carried

L. Ryan accepted the position of Vice-Chairman

Committees for 2014:

Moved by R. Chambers, seconded by G. Dunlop that we adopt the committee assignment with the changes as discussed. Carried

See Schedule A

Agenda:

MOTION #1 – Moved by R. Chambers seconded by W. Benotto. Be it resolved that we approved the agenda dated January 8, 2014 as circulated and presented.

Carried

Declaration of Pecuniary Interests:

Brian Besley stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Discussion of Minutes of Previous Meetings:

MOTION #2 – Moved by B. Hill seconded by H. Foster. That the minutes of the CDRC Board of Management regular board meeting held December 11, 2013 be approved as presented and circulated.

Carried

Correspondence:

- Email from John Telfer re: 2014-15 Ontario Sport & Recreation Communities Fund (OSRCF)

MOTION #3 – Moved by H. Foster seconded by B. Hill. That correspondence is received and placed on file.

Carried

Finance Committee Report:

MOTION #4 – Moved by H. Foster seconded by B. Hill. That the bills and accounts in the amount of \$54,883.96 be approved and paid.

Carried

Facility Administration Manager's Report:

See Schedule B

MOTION #5 – Moved by W. Benotto seconded by R. Chambers. That we receive the report from the Facility Administration Manager.

Carried

Facility Maintenance Manager's Report:

See Schedule C

MOTION #6 – Moved by W. Benotto seconded by G. Dunlop. That we receive the report of the Facility Maintenance Manager.

Carried

Old Business:

Muskies-Hockey Day January 18, 2014 (waiver)

After reviewing the participation waiver, Muskies will be asked to change the waiver to include The Town of Shelburne and the CDRC.

Lacrosse Nets for the Shelburne Jr C Vets:

Shelburne Jr C Vets contacted Rick and advised that pursuant to Lacrosse Canada guidelines, new nets will be required for the Jr. C division. Nets can be obtained at a cost of \$800 and Shelburne Vets Lacrosse have agreed to contribute 50% and the CDRC will own and maintain the nets.

New Business

Schedule 2013 Meetings: The 2nd Wednesday of the month at 6:00pm

Wednesday, February 12, 2014

Wednesday, March 12, 2014

Wednesday, April 9, 2014

Wednesday, May 14, 2014

Wednesday, June 11, 2014

Wednesday, July 9, 2014

Wednesday, August 13, 2014

Wednesday, September 10, 2014

Wednesday, October 8, 2014

Wednesday, November 12, 2014

Wednesday, December 11, 2014

Confirmation by By-law

MOTION #7 – Moved by G. Dunlop seconded by W. Benotto. Be it resolved that leave be given for the reading and enacting of by-law #01-2014 being a by-law to confirm certain proceedings of the CDRC Board of Management for its Regular Board meeting held January 8, 2014.

Carried

Adjournment:

MOTION #8-Moved by B. Hill seconded by G. Dunlop. That we now adjourn at 6:40pm to meet again on February 12, 2014 at 6:00pm or at the call of the chair.

Secretary - Treasurer

Chairperson

Dated

SCHEDULE 'A'

CENTRE DUFFERIN RECREATION COMPLEX

BOARD OF MANAGEMENT

COMMITTEES FOR 2014

PROPERTY/FINANCE COMMITTEE:	CHAIRMAN:	Randy Chambers
	Member:	Bill Hill
	Member:	Laura Ryan
	Member:	Heather Foster
POOL COMMITTEE:	CHAIRMAN:	Ron Webster
	Member:	Brian Besley
	Member:	A.J. Cavey
	Member:	Laura Ryan
POLICIES & PROCEDURES:	CHAIRMAN:	Laura Ryan
	Member:	Heather Foster
	Member:	Bill Hill
HUMAN RESOURCE:	CHAIRMAN:	Laura Ryan
	Member:	Bill Hill
	Member:	Brian Besley
FUNDRAISING :	CHAIRMAN:	Geoff Dunlop
	Member:	AJ Cavey
	Member:	Ron Webster
	Member:	Walter Benotto
	Member:	Laura Ryan
	Member:	Brian Besley
	Member:	Heather Foster
HALL OF FAME:	CHAIRMAN:	Geoff Dunlop
	Member:	Brian Besley
	Member:	Ron Webster

Brian Besley is the CDRC Board of Management Chairman for 2014 and is ex-officio on all committees.

Laura Ryan is the CDRC Board of Management Vice-Chairman.

SCHEDULE 'B'

Facility Administration Managers Report – January 8, 2014

- Upon approval, I will begin to work on the 2014 Spring/Summer Recreation Guide

Kim Fraser
Facility Administration Manager

SCHEDULE 'C'

Facility Maintenance Managers Report – January 8, 2014

- Brian and I met with Black & MacDonald to talk about rebuilding the compressor room
- Option #1: To change out compressors with the same model and style that we currently have now.
- Option #2: To change out to a different style compressor that out performs and are approximately 20% more energy efficient. This option will require engineering.
- I have had two other refrigeration companies supply budget pricing for this project.

Rick Thompson
Facility Maintenance Manager