

CENTRE DUFFERIN RECREATION COMPLEX

BOARD OF MANAGEMENT

Minutes of the regular meeting held June 12, 2013 at the CDRC

Attendance:	Brian Besley	Amaranth
	Geoff Dunlop	Shelburne
	Walter Benotto	Shelburne
	Laura Ryan	Mono
	Heather Foster	Amaranth
	Bill Hill	Melancthon
	Ron Webster	Melancthon
	Kim Fraser	Facility Administration Manager
	Rick Thompson	Facility Maintenance Manager

Absent: AJ Cavey, R. Chambers

Meeting called to order by Chairman, B. Besley at 6:00pm
A quorum was present.

Agenda:

Add: Pro Shop Lease

MOTION #1 – Moved by L. Ryan seconded by H. Foster. Be it resolved we approve the agenda dated June 12, 2013 as presented and amended.

Carried

Declaration of Pecuniary Interests:

Brian Besley stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Discussion of Minutes of Previous Meetings:

MOTION #2 – Moved by R. Webster seconded by L. Ryan. That the minutes from the CDRC Board of Management regular board meeting held May 8, 2013 be approved as presented and circulated.

Carried

Correspondence:

- Letter from David Tilson congratulating the CDRC on the funding received through the Canada Summer Jobs 2013 initiative
- Email from Town of Shelburne requesting 2014 budgets be submitted by November 1, 2013

MOTION #3 – Moved by H. Foster seconded by W. Benotto. That correspondence is received and placed on file.

Carried

Finance Committee Report:

MOTION #4 – Moved by R. Webster seconded by W. Benotto. That the bills and accounts in the amount of \$43,589.56 be approved and paid.

Carried

G. Dunlop leaves at 6:06pm

Pool Committee Report:

MOTION #5 – Moved by W. Benotto seconded by B. Hill. Be it resolved that the CDRC Board of Management hires the following for the 2013 contract seasonal position: Casual Instructor/Lifeguard-Mason Kennedy.

Carried

MOTION #6 – Moved by B. Hill seconded by H. Foster. That we receive the verbal report from the Pool Committee.

Carried

G. Dunlop returns at 6:09pm

Hall of Fame Committee Report:

The Hall of Fame plaques have been ordered. Will present a smaller keeper plaque to the inductees.

MOTION #7 – Moved by W. Benotto seconded by B. Hill. That we receive the verbal report from the Hall of Fame Committee.

Carried

New Business:

CDRC-Growth and Development

John Telfer from the Town of Shelburne discussed with to the Board the future growth of the community and that a development charge study will begin within the next few months. It was suggested that the CDRC Board begins to research the future needs of the CDRC facility.

Facility Administration Manager's Report:

See Schedule A

MOTION #8 – Moved by L. Ryan seconded by R. Webster. That we receive the report from the Facility Administration Manager.

Carried

Facility Maintenance Manager's Report:

See Schedule B

MOTION #9 – Moved by G. Dunlop seconded by L. Ryan. That the Board Chair, Vice-Chair & Town of Shelburne Reps meet with the Shelburne Fair Board Reps to discuss logistics of the use of the CDRC facilities during future Fairs.

MOTION #10 – Moved by W. Benotto seconded by L. Ryan. That we receive the report from the Facility Maintenance Manager.

Carried

Old Business:

CDRC Fall/Winter Recreation Guide

MOTION #11 – Moved by B. Hill seconded by R. Webster. That the Facility Administration Manager continue with her best efforts to prepare the Fall/Winter Guide and recover as much of the CDRC cost of \$1,500.00 as possible as per the recommendation presented June 12, 2013.

Carried

New Business:

Pro Shop Lease

MOTION #12 – Moved by B. Hill seconded by R. Webster. That the Pro Shop Lease at the CDRC be offered to the current lessee for one year. Further that the Lessee be asked to confirm his acceptance of the offer no later than July 15, 2013.

Carried

Confirmation by By-law

MOTION #13 – Moved by H. Foster seconded by W. Benotto. Be it resolved that leave be given for the reading and enacting of by-law #06-2013 being a by-law to confirm certain proceedings of the CDRC Board of Management for its Regular Board meeting held June 12, 2013.

Carried

Adjournment:

MOTION #14-Moved by B. Hill seconded by R. Webster. That we now adjourn at 7:30pm to meet again at the call of the chair.

Carried

Secretary - Treasurer

Chairperson

Dated

SCHEDULE 'A'

Facility Administration Managers Report – June 12, 2013

- I have scheduled an Ice Users meeting for Monday, June 17th at 6:00pm
- The Credit Union has advised that the High Interest (Premium) Savings account that the \$75,000 investment is in will no longer be available to commercial accounts. This account is currently paying .85%. Short term deposits are available in 30, 60, 90, 1year paying .8% to 1.2%. The best rate available is 2.25% in an 18 month term. Are we prepared to lock it up for this period?
- Summer Ice: the two (2) proposed hockey camps will guarantee ice rental provided they have sufficient registrations. They will confirm in early July. Other rentals will include SMHA, Figure Skating club, Shelburne Muskies and additional pickups.

Kim Fraser
Facility Administration Manager

SCHEDULE 'B'

Facility Maintenance Managers Report – June 12, 2013

- An inspection had been completed on the 4 cylinder compressor. At this time the compressor is in good shape and the refrigeration company estimates that we should be without any major problems for approximately the next 3 years. However, the motor on that compressor is original and may need to be replaced at any time.
- The refrigeration company is recommending that we change the contactor and overload for compressor 1 prior to start up next season at a cost of \$325 plus labour.
- The pool opened well this year. Elite surfacing come in to do some warranty repairs to the rubber deck. The pool piping and heat exchanger work that was done in the spring is working. The pool temperature is up ten (10) degrees over the same time last year.
- We are planning on testing the generator in the facility the morning of June 19, 2013.
- The UGDSB has installed the swale back into the parking lot and it appears to be draining well.

Rick Thompson
Facility Maintenance Manager