

CENTRE DUFFERIN RECREATION COMPLEX
BOARD OF MANAGEMENT

Minutes of the Special meeting held May 7, 2014 at the CDRC

Attendance:	Brian Besley	Amaranth
	Geoff Dunlop	Shelburne
	Randy Chambers	Shelburne
	Walter Benotto	Shelburne
	Heather Foster	Amaranth
	Bill Hill	Melancthon
	Ron Webster	Melancthon
	Kim Fraser	Facility Administration Manager
	Rick Thompson	Facility Maintenance Manager

Absent: L. Ryan, AJ Cavey

Meeting called to order by Chairman, Brian Besley at 6:00pm
A quorum was present.

Agenda:

MOTION #1 – Moved by H. Foster seconded by R. Webster. Be it resolved we approve the agenda dated May 7, 2014 as circulated and presented.
Carried

Declaration of Pecuniary Interests:

Brian Besley stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

New Business:

Review RFP #01-2014 Refrigeration Compressor Replacement:

A site meeting was scheduled on April 9, 2014 for all interested and potential bidders for the RFP #01-2014 Refrigeration Compressor Replacement Project.
On April 25, 2014 Brian, Rick and Kim opened the four (4) proposals from:

Kore Mechanical	\$ 51,189.00 HST Included
Black & McDonald Ltd.	\$ 60,694.56 HST Included
Short Cooling Solutions	\$ 64,795.76 HST Included
Industrial Refrigerated Systems	\$ 80,453.74 HST included

On April 29, 2014 Brian, Rick and John Telfer met to review the scoring. The outcome has Black & McDonald Ltd. with the highest score.

While preparing the RFP, Brian and Rick decided to include the replacement of the main suction and water lines to the project (this was not included in the original budget cost of \$50K). So that if the compressors do not match up with the existing piping, the cost to replace the lines will not become and “extra” to the project.

Cost of the project	\$ 60,694.56
Less HST rebate	\$ 6,037.23
Net cost of the project	\$ 54,657.33
Budget pricing	\$ 50,000.00

MOTION #2 – Moved by R. Chambers seconded by W. Benotto. That the CDRC Board of Management accept the quotation of Black & McDonald for RFP #01-2014 at a total cost of \$60,694.56 and hereby authorizes the Facility Maintenance Manager to enter into a contract with Black & McDonald.

Carried

Replacement of Players Benches:

There will be five (5) new galvanized aluminum, poly capped player benches. Due to a pillar, the visitor side will have two (2) benches. 1x8’ and 1x14’. Home bench will be 16’ and two (2) penalty box benches at 4’ each and ½” thick black rubber matting.

Athletica Sports	\$ 4,950.00 HST Extra
Sound Barriers	\$ 6,485.00 HST Extra

Centaur Sports:

Roller Rubber Matting	\$ 9,875.00 HST Extra
Player Benches	\$ 5,370.00 HST Extra

Centaur Sports cannot supply black rubber matting. Therefore, they have quoted 3/8” rolled rubber matting, similar to the new matting that is throughout the rest of the facility.

The project will begin after Fiddle Weekend.

Budget pricing	\$ 8,000.00
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MOTION #3 – Moved by W. Benotto seconded by G. Dunlop. That the CDRC Board of Management accept the quotation of Sound Barriers for \$6,485.00 HST extra to replace the visitor, home and penalty box benches and floor matting.

Carried

Old Business:

Olympia Repair:

Follow up from April 9, 2014 meeting, staff provided a repair estimate for the Olympia. After discussion, the following motion was presented.

MOTION #4 – Moved by R. Chambers seconded by W. Benotto. That the CDRC Board of Management hereby authorizes the Facility Maintenance Manager to secure quotes from Olympia and Zamboni for the purchase of a new ice resurfacer; And further, that the funding municipalities be notified of this action and be requested to approve the purchase of a new ice resurfacer in 2014. To support this request the following are pertinent facts:

- 1) The CDRC Board had forecasted this expenditure in 2015, as part if it's 5-year plan.
- 2) The CDRC holds sufficient funds in reserve, which were accumulated in anticipation of this purchase.
- 3) That the current ice resurfacer requires approximately \$13,000 in repairs to bring it to proper standards.
- 4) That from communication with a vendor, there would be a \$10,000 trade in value this

year, and \$12,000 next year if repairs are made.

And further, that this funding request will require no further funding from municipalities, that the total cost will not exceed the \$80,000 in the 2015 estimate, and that a response be requested from municipalities by June 10, 2014.

Carried

Future Board Meetings:

After discussion, the Board has decided not to meet for the regular scheduled meeting on May 14, 2014. The next scheduled meeting will be June 11, 2014.

Confirmation by By-law

MOTION #5 – Moved by W. Benotto seconded by H. Foster. Be it resolved that leave be given for the reading and enacting of by-law #05-2014 being a by-law to confirm certain proceedings of the CDRC Board of Management for its Special Board meeting held May 7, 2014.

Carried

Adjournment:

MOTION #6-Moved by R. Webster seconded by R. Chambers. That we now adjourn at 6:42pm to meet again on June 11, 2014 at 6:00pm or at the call of the chair.

Secretary - Treasurer

Chairperson

Dated