

CENTRE DUFFERIN RECREATION COMPLEX

BOARD OF MANAGEMENT

Minutes of the regular meeting held November 13, 2013 at the CDRC

Attendance:	Brian Besley	Amaranth
	Randy Chambers	Shelburne
	Geoff Dunlop	Shelburne
	AJ Cavey	Shelburne
	Walter Benotto	Shelburne
	Laura Ryan	Mono
	Heather Foster	Amaranth
	Bill Hill	Melancthon
	Ron Webster	Melancthon
	Kim Fraser	Facility Administration Manager
	Rick Thompson	Facility Maintenance Manager

Meeting called to order by Chairman, B. Besley at 6:00pm
A quorum was present.

Agenda:

MOTION #1 – Moved by L. Ryan seconded by R. Chambers. Be it resolved we approve the agenda dated November 13, 2013 as presented and circulated.

Carried

Declaration of Pecuniary Interests:

Brian Besley stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Discussion of Minutes of Previous Meetings:

MOTION #2 – Moved by B. Hill seconded by G. Dunlop. That the minutes from the CDRC Board of Management regular board meeting held October 9, 2013 be approved as presented and circulated.

Carried

Correspondence:

- Email from new resident disappointed that there is no year round swimming.
- Response from Steve Wever, Senior Planner
- Letter from Town of Shelburne seeking approval to use the CDRC on July 1, 2014 for Canada Day Festivities
- Email from Melancthon Township approving the 2014 CDRC Budget

MOTION #3 – Moved by R. Chambers seconded by R. Webster. Be it resolved that the CDRC Board of Management approve the request from the Town of Shelburne for the use of the CDRC floor surface on July 1, 2014 free of charge as per prior years arrangements.

Carried

MOTION #4 – Moved by R. Webster seconded by R. Chambers. That correspondence is received and placed on file.

Carried

Finance Committee Report:

MOTION #5 – Moved by R. Chambers seconded by L. Ryan. That the bills and accounts in the amount of \$51,560.79 be approved and paid.

Carried

Facility Administration Manager's Report:

See Schedule A

MOTION #6 – Moved by R. Chambers seconded by R. Webster. That the lobby bench rental rate be set jointly by the Facility Administration Manager and Board Chair based upon a polling of those interested in advertising with \$300/year being set as the minimum amount.

Carried

MOTION #7 – Moved by L. Ryan seconded by R. Webster. That we receive the report from the Facility Administration Manager.

Carried

Facility Maintenance Manager's Report:

See Schedule B

MOTION #8 – Moved by G. Dunlop seconded by B. Hill. That we receive the report from the Facility Maintenance Manager.

Carried

AJ Cavey arrives at 6:14pm

Old Business:

SDAS-Set up meeting:

Kim will contact the SDAS to set a meeting to continue discussions relating ice being in the arena during the 2014 Fall Fair.

New Business:

DC Study Interview-Report:

Brian, Rick and Kim reported that they attended a Development Charge interview on Friday, November 8, 2013 at the Council Chambers in Shelburne. The Board of Management then discussed the potential recreational needs of the community due to growth. After discussion, the following motion was presented.

MOTION #9 – Moved by R. Chambers seconded by W. Benotto. That the Chair be requested to provide a report to the December board meeting detailing a 10 year plan for the CDRC. The purpose of the report being to provide a report to the Town of Shelburne in regards to the current DC study.

Carried

R. Chambers leaves at 6:42pm

Town of Shelburne-Solar Panel Project:

The Town of Shelburne has made an application for funding for Solar Panel project that may include solar panels on the CDRC roof. There has been preliminary discussions only.

Confirmation by By-law

MOTION #10 – Moved by B. Hill seconded by AJ Cavey. Be it resolved that leave be given for the reading and enacting of by-law #09-2013 being a by-law to confirm certain proceedings of the CDRC Board of Management for its Regular Board meeting held November 13, 2013.

Carried

Adjournment:

MOTION #11-Moved by B. Hill seconded by L. Ryan. That we now adjourn at 6:52pm to meet again on December 11, 2013 at 6:00pm or at the call of the chair.

Carried

Secretary - Treasurer

Chairperson

Dated

SCHEDULE 'A'

Facility Administration Managers Report – November 13, 2013

- There are now three (3) varsity teams using the facility for early morning weekday practice. CDDHS Boys, CDDHS Girls and Glenbrook co-ed.
- Sylvia Jones has booked and will be sponsoring a family public skate on Sunday, January 19, 2014.
- Please see attached Lobby Bench Advertising Report.

Kim Fraser
Facility Administration Manager

SCHEDULE 'B'

Facility Maintenance Managers Report – November 13, 2013

- New windows have been installed in the T&C Room. After final measurement it was determined that the windows could be made into a single window that made for a savings of \$675.00
- Doors are on order for the T&C rear entrance and are expected to be installed mid-November.
- Interviews for the Maintenance-Operator position will be conducted on Monday, November 18th.
- I have spoken to John Telfer about solar panels on the CDRC arena roof, grants for compressors and emergency planning at the CDRC.

Rick Thompson
Facility Maintenance Manager