

SHELBURNE & DISTRICT FIRE BOARD

September 4, 2018

The Shelburne & District Fire Department **Board of Management** meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Chair, Walter Benotto, called the meeting to order at 7:00 pm.

2. **Additions or Deletions**

2.1 None

3. **Approval of Agenda**

3.1 **Resolution # 1**

Moved by J. Elliott – Seconded by P. Mills

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by H. Foster – Seconded by J. Elliott

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of July 3, 2018 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 None

8. **Unfinished Business**

8.1 **Draft Capital Plan**

The Board discussed the different options presented. The Board would like to explore all available options for a Fire Hall whether it be a new build, renovation or shared building with police and/or EMS.

Resolution # 3

Moved by: W. Mills – Seconded by: W. Hannon

BE IT RESOLVED THAT:

The Board requests that the Chief and Senior Staff of each of the five municipalities meet to discuss the capital implications of future accommodation needs and to report back to the Board with options and/or recommendations for consideration by March of 2019.

Carried

Resolution # 4

Moved by: G. Little – Seconded by: J. Horner

BE IT RESOLVED THAT:

The Board of Management adopts version 2 of the Capital Plan presented;

AND THAT it be distributed to the participating municipalities.

Carried

9. **New Business**

9.1 **Dispatch Agreement**

The Chief advised the Board of the impending 30% cost increase. The Chief also advised that he is currently not satisfied with the level of service we are receiving; we currently only have “Tone Out” only service, not full dispatch service.

The Chief is going to explore the possibility of working with the Grand Valley & District Fire Department and the Mulmur/Melancthon Fire Department to search out full service dispatch.

9.2 **Email from Town of Shelburne Treasurer RE: 2019 Budget**

The Board received the email.

9.3 **Draft Operating Budget**

The Chief reviewed the budget with the Board. The Chief advised the Board that the wages for the volunteer firefighters need to be reviewed in the near future.

10. **Chief's Report**

10.1 **Monthly Reports (June 2018)**

There were a total of 25 calls for the month of July and a total of 27 calls for the month of August.

10.2 **Update from Fire Chief**

The Chief conducted 5 inspections. The Chief attended the Firefighters Association of Ontario convention and re-certified in NFPA 1002 – Fire Apparatus Driver/Operator.

The Chief arranged a media event for the Enbridge Gas Project Zero Smoke/CO Alarm donation and applied to Jenny's Heroes Program for a grant to purchase new equipment.

11. **Future Business:**

11.1 None at this time.

12. **Accounts & Payroll – June, July & August 2018**

12.1 **Resolution # 5**

Moved by J. Elliott – Seconded by: P. Mills

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$67,932.16 for the period of June 1, 2018 to August 31, 2018 as presented and attached be approved for payment.

Carried

12.2 **Resolution # 6**

Moved by: H. Foster – Seconded by: W. Hannon

BE IT RESOLVED THAT:

Payroll for the following months be approved for payment:

June 2018 - \$25,588.76
 July 2018 - \$23,592.01
 August 2018 - \$23,095.77

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 7**

Moved by K. McGhee – Seconded by W. Hannon

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution # 8**

Moved by W. Hannon – Seconded by K. McGhee

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 9:00 pm to meet again on October 2, 2018 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
 Secretary-Treasurer

Walter Benotto
 Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of September 4, 2018

Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Ken McGhee	X	
Fred Nix	X	
Township of Melancthon		
Janice Elliott	X	
Wayne Hannon	X	
Town of Shelburne		
Walter Benotto	X	
Wade Mills	X	
Township of Mulmur		
Paul Mills	X	
Janet Horner	X	
Staff		
Brad Lemaich – Fire Chief	X	
Jeff Clayton – Deputy Chief	X	
Nicole Hill – Sec/Treas.	X	