

SHELBURNE & DISTRICT FIRE BOARD

July 4, 2017

The Shelburne & District Fire Department **Board of Management** meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

- 1.1 Second Vice Chair, Gail Little, called the meeting to order at 7:02 pm.

2. **Additions or Deletions**

None.

3. **Approval of Agenda**

3.1 **Resolution # 1**

Moved by W. Mills – Seconded by P. Mills

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by H. Foster – Seconded by K. McGhee

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of June 6, 2017 as circulated.

Carried

5. **Pecuniary Interest**

- 5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

9. **New Business**

9.1 Town of Shelburne Community Emergency Management Coordinator

The Chief advised the Board that he received an email from the Town of Shelburne's CAO asking if the Chief would take over the role of Emergency Management Coordinator for the Town of Shelburne.

The Board discussed this matter and agreed on a temporary basis, but also requested that the Chief contact the other participating municipalities to offer the same services to each of them.

Resolution # 3

Moved by J. Horner – Seconded by W. Hannon

BE IT RESOLVED THAT:

The Shelburne and District Fire Board support the appointment of Chief Brad Lemaich, CEMC, as Shelburne's Emergency Management Representative on a temporary basis.

Carried

8.0 **Unfinished Business**

8.1 **Personnel Matters – Closed Session**

Resolution # 4

Moved by W. Mills – Seconded by P. Mills

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go "in camera" to discuss the following at 7:25 pm:

Personnel Matters about an identifiable individual, including municipal or local board employees.

Carried

Resolution # 5

Moved by K. McGhee – Seconded by J. Horner

BE IT RESOLVED THAT:

We do now rise and report progress at 7:39 pm.

Carried

Resolution # 6

Moved by K. McGhee – Seconded by J. Horner

BE IT RESOLVED THAT:

As recommended by the Staffing Review Committee and endorsed by the Fire Chief, it is recommended that Jeff Clayton be appointed as volunteer Deputy Fire Chief commencing at a mutually agreeable date.

AND THAT Compensation will be based on the March 3, 2017 adopted Salary Schedule (attached).

Carried

The Board thanks the committee for their time and hard work in getting the position filled.

10.0 Confirming and Adjournment**10.1 Resolution # 7**

Moved by K. McGhee – Seconded by H. Foster

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed;

And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

10.2 **Resolution # 8**

Moved by W. Hannon – Seconded by W. Mills

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 7:45 pm to meet again on September 5, 2017 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Janice Elliott
Vice Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of July 4, 2017
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Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Ken McGhee	X	
Fred Nix		X
Township of Melancthon		
Janice Elliott		X
Wayne Hannon	X	
Town of Shelburne		
Tom Egan		X
Wade Mills	X	
Township of Mulmur		
Paul Mills	X	
Janet Horner	X	
Staff		
Brad Lemaich – Fire Chief	X	
Nicole Hill – Sec/Treas.	X	