

## **SHELBURNE & DISTRICT FIRE BOARD**

November 7, 2017

The Shelburne & District Fire Department Board of Management meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

### **Present**

As per attendance record.

#### 1. **Opening of Meeting**

1.1 Chair, Janice Elliott, called the meeting to order at 7:00 pm.

#### 2. **Additions or Deletions**

None.

#### 3. **Approval of Agenda**

##### 3.1 **Resolution # 1**

Moved by P. Mills – Seconded by J. Horner

#### **BE IT RESOLVED THAT:**

The Board of Management approves the agenda as presented.

**Carried**

#### 4. **Approval of Minutes**

##### 4.1 **Resolution # 2**

Moved by F. Nix – Seconded by W. Mills

#### **BE IT RESOLVED THAT:**

The Board of Management adopt the minutes under the date of October 3, 2017 as circulated.

**Carried**

#### 5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

8.0 **Unfinished Business**

8.1 **Board Agreement**

The Board discussed and Janet Horner, Fred Nix and Walter Benotto will form a committee and will bring back a draft agreement for the Board to review in January 2018.

Gail Little circulated a document that included language that she would like to see in the agreement.

8.2 **2018 Truck Replacement**

The Chief advised that he will attempt to get the RFP out within 4 weeks.

8.3 **2018 Draft Operating Budget**

The Board discussed the budget and the Chief highlighted that the call volume has increased 29% since 2015 which has resulted in a 27% increase in fire fighter wages.

**Resolution # 3**

Moved by F. Nix – Seconded by H. Foster

BE IT RESOLVED THAT:

The Shelburne and District Fire Board of Management adopt the 2018 Operating Budget in the amount of \$489,772.00 which represents a 7.9% increase over 2017; and further that this request be circulated to the participating municipalities for approval.

**Carried**

8.4 **2018 Draft Capital Budget**

The Board discussed the options presented and decided on Option # 1.

**Resolution # 4**

Moved by P. Mills – Seconded by G. Little

BE IT RESOLVED THAT:

Shelburne Fire Board agrees with a \$20,000 increase for the 2018 Capital budget.

**Carried**

**8.5 Personnel Matters – Closed Session**

**Resolution # 5**

Moved by W. Mills – Seconded by F. Nix

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “in camera” to discuss the following:

Personal Matters about an identifiable individual, including municipal or local Board employees, and;

Labour relations or employee negotiations.

**Carried**

**Resolution # 6**

Moved by P. Mills – Seconded by J. Horner

BE IT RESOLVED THAT:

We do now rise and report progress at 8:20 pm.

**Carried**

**Resolution # 7**

Moved by J. Horner – Seconded by G. Little

BE IT RESOLVED THAT:

The Shelburne & District Fire Board approve the implementation plan for the Fire Chief's compensation as determined by the Board and accepted by the Fire Chief to take effect as of October 15, 2017.

**Carried**

9. **New Business**

9.1 **Bill 148 – Fair Workplaces, Better Jobs Act**

The Board discussed and the Fire Chief pointed out a few of the possible implications if the bill is passed as is such as the proposed minimum 3 hour call-in.

The Chair is to prepare a letter for the province.

**Resolution # 8**

Moved by W. Mills – Seconded by W. Hannon

BE IT RESOLVED THAT:

The Shelburne & District Fire Board requests that the government of Ontario reviews the economic impact of the proposed Bill 148;

AND THAT The Shelburne & District Fire Board specifically requests that all municipal and local board employees including volunteer firefighters, be exempted from the on-call changes proposed by Bill 148;

AND THAT this resolution be circulated to Premier Wynne, Minister of Labour Flynn, all fire funding municipalities, and the County of Dufferin.

**Carried**

10.0 **Chief's Report:**

10.1 **Monthly Reports – October 2017**

There were a total of 33 calls for the month of October.

10.2 **Update from Fire Chief**

The Chief inspected 2 occupancies; 1 is complete, 1 is in progress. The Chief arranged testing for firefighters that attended the NFPA 1006 General Rescue course. The Chief participated in Dufferin County Emergency Management Exercise.

11. **Future Business:**

11.1 None at this time.

12. **Accounts & Payroll – October 2017**

12.1 **Resolution # 9**

Moved by W. Mills – Seconded by J. Horner

**BE IT RESOLVED THAT:**

The bills and accounts in the amount of \$34,739.06 for the period of September 15, 2017 to October 31, 2017 as presented and attached be approved for payment.

**Carried**

12.2 **Resolution # 10**

Moved by J. Horner – Seconded by P. Mills

**BE IT RESOLVED THAT:**

Payroll for the following month(s) be approved for payment:

October 2017 - \$26,677.33

**Carried**

13. **Confirming and Adjournment**

13.1 **Resolution # 11**

Moved by J. Horner – Seconded by P. Mills

**BE IT RESOLVED THAT:**

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

**Carried**

13.2 **Resolution # 12**

Moved by P. Mills – Seconded by J. Horner

**BE IT RESOLVED THAT:**

The Board of Management do now adjourn at 9:02 pm to meet again on December 5, 2017 at 7:00 pm or at the call of the Chair.

**Carried**

Respectfully submitted by:

Approved:

---

Nicole Hill  
Secretary-Treasurer

---

Janice Elliott  
Chairperson

## SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of November 7, 2017

<b>Municipality / Member</b>	<b>Present</b>	<b>Absent</b>
<b>Township of Amaranth</b>		
Heather Foster	X	
Gail Little	X	
<b>Town of Mono</b>		
Ken McGhee		X
Fred Nix	X	
<b>Township of Melancthon</b>		
Janice Elliott	X	
Wayne Hannon	X	
<b>Town of Shelburne</b>		
Walter Benotto		X
Wade Mills	X	
<b>Township of Mulmur</b>		
Paul Mills	X	
Janet Horner	X	
<b>Staff</b>		
Brad Lemaich – Fire Chief	X	
Nicole Hill – Sec/Treas.	X	
Jeff Clayton – Deputy Chief		X