

## **SHELBURNE & DISTRICT FIRE BOARD**

April 15, 2015

The Shelburne & District Fire Department **Board of Management** was held at the Fire Hall on the above mentioned date at 7:00 P.M.

### **Present**

As per attendance record.

### 1. **Opening of Meeting**

1.1 Chair Tom Egan called meeting to order at 7:00 pm.

### 2. **Approval of Agenda**

#### 2.1 **Resolution #1**

Moved by: J. Elliott - Seconded by: F. Nix

#### **BE IT RESOLVED THAT:**

The Board of Management approves the agenda as presented.

**Carried**

### 3. **Fire Chief Job Description & Advertisement**

3.1 The Board reviewed the Fire Chief Job Description & Advertisement and made minor changes.

#### **Resolution #2**

Moved by: F. Nix – Seconded by: W. Hannon

#### **BE IT RESOLVED THAT:**

The Shelburne & District Fire Board approve the Job Description for a Full Time Fire Chief (including the role of FPO) as amended;

And further that the Secretary-Treasurer be instructed to advertise the position immediately.

**Carried**

4. **Confirming and Adjournment**

4.1 **Resolution #3**

Moved by F. Nix – Seconded by J. Elliott

**BE IT RESOLVED THAT:**

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

**Carried**

4.2 **Resolution #4**

Moved by J. Elliott – Seconded by W. Hannon

**BE IT RESOLVED THAT:**

The Board of Management do now adjourn at 7:28 pm to meet again on May 5<sup>th</sup>, 2015 at 7:00 pm or at the call of the Chair.

**Carried**

Respectfully submitted by:

*Carey Holmes*

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Carey Holmes, AMCT  
Secretary-Treasurer

Approved:

*Tom Egan*

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Tom Egan  
Chairperson

## SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of April 15, 2015

<b>Municipality / Member</b>	<b>Present</b>	<b>Absent</b>
<b>Township of Amaranth</b>		
Heather Foster		X
Gail Little		X
<b>Town of Mono</b>		
Ken McGhee		X
Fred Nix	X	
<b>Township of Melancthon</b>		
Janice Elliott	X	
Wayne Hannon	X	
<b>Town of Shelburne</b>		
Tom Egan	X	
Ken Bennington	X	
<b>Township of Mulmur</b>		
Heather McIntosh-Hayes	X	
Janet Horner		X
<b>Staff</b>		
Ed Walsh – Acting Fire Chief	X	
David Holmes - Captain	X	
Carey Holmes - Sec/Treas.	X	