

SHELBURNE & DISTRICT FIRE BOARD

December 6th, 2016

The Shelburne & District Fire Department Board of Management meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Chair, Tom Egan, called the meeting to order at 7:04 pm.

2. **Additions or Deletions**

2.1 None at this time.

3. **Approval of Agenda**

3.1 **Resolution # 1**

Moved by F. Nix – Seconded by J. Elliott

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by J. Elliott – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of November 1, 2016 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 2017 Operating Budget

The Board discussed the need to develop a formula for splitting the FPO duties wages. The Board discussed asking Shelburne to put in \$50,000.00 again this year to offset the FPO duties.

Each municipality is to report back to the Board at the next meeting with the growth in their Town/Township from 2014-2016.

9. **New Business**

9.1 Capital Budget – 5 year Capital Plan

Three (3) versions of the Capital Plan were presented to the Board. The Chief explained the addition of the Bunker Gear Room and Contamination Room to the Board.

Member, Ken McGhee suggested that we ask Steve Murphy from Dufferin County to do some research and ask Dufferin County to put some money towards the Contamination Room.

Member, Fred Nix, and Vice Chair, Janice Elliott like version 3 of the Capital Budget where the increase is staggered. Member, Keith Lowry, likes version 1 of the Capital Budget as he feels it would give us a bigger cushion against inflation and the U.S. dollar.

Member, Fred Nix, asked the Chief and Deputy Chief which version they would prefer; version 1 or Version 3? The Chief would love to see version 1, however, he understands that version 1 might be the most affordable option for different towns.

Resolution # 3

Moved by: F. Nix – Seconded by: J. Elliott

BE IT RESOLVED THAT:

The SDFB is accepting version 3 of the Capital Plan as presented, and will review

annually.

Carried

10. **Chief's Report**

10.1 **Monthly Reports (November 2016)**

There were a total of 23 calls for the month of November and there were 2 Buildings Inspected, 1 Fire Safety Plan reviewed and no Site Plans reviewed.

10.2 **Update from Fire Chief**

The Chief hosted the Dufferin County Fire Chief's meeting, arranged a Holiday Safety contest in partnership with local media, met with MPP Sylvia Jones re: Hwy 10 re-construction and completed the SCBA In-service.

11. **Future Business:**

11.1 None at this time.

12. **Accounts & Payroll – November 2016**

12.1 **Resolution # 4**

Moved by K. McGhee – Seconded by J. Horner

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$197,690.77 for the period of October 28, 2016 to November 24, 2016 as presented and attached be approved for payment.

Carried

12.2 **Resolution # 5**

Moved by J. Horner – Seconded by K. Lowry

BE IT RESOLVED THAT:

Payroll for the following month(s) be approved for payment:

November 2016 - \$22,524.09

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 6**

Moved by K. Lowry – Seconded by J. Horner

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 Resolution # 8

Moved by J. Horner – Seconded by K. Lowry

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:41 pm to meet again on January 3, 2017 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Tom Egan
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of December 6, 2016
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Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Ken McGhee	X	
Fred Nix	X	
Township of Melancthon		
Janice Elliott	X	
Wayne Hannon	X	
Town of Shelburne		
Tom Egan	X	
Ken Bennington		X
Township of Mulmur		
Keith Lowry	X	
Janet Horner	X	
Staff		
Brad Lemaich – Fire Chief	X	
Ed Walsh – Deputy Fire Chief	X	
Nicole Hill – Sec/Treas.	X	