

## **SHELBURNE & DISTRICT FIRE BOARD**

June 7<sup>th</sup>, 2016

The Shelburne & District Fire Department Board of Management meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

### **Present**

As per attendance record.

#### **1. Opening of Meeting**

1.1 Chair, Tom Egan, called the meeting to order at 7:06 pm.

#### **2. Additions or Deletions**

##### **2.1 Resolution # 1**

Moved by H. Hayes – Seconded by G. Little

#### **BE IT RESOLVED THAT:**

The following item(s) be added to the agenda:

9.4 Orangeville Police Service 2016-2017 Communications “Tone Out”  
Agreement

**Carried**

#### **3. Approval of Agenda**

##### **3.1 Resolution # 2**

Moved by J. Elliott – Seconded by W. Hannon

#### **BE IT RESOLVED THAT:**

The Board of Management approves the agenda as presented.

**Carried**

4. **Approval of Minutes**

4.1 **Resolution # 3**

Moved by H. Foster – Seconded by J. Elliott

**BE IT RESOLVED THAT:**

The Board of Management adopt the minutes under the date of April 5, 2016 as circulated.

**Carried**

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 **2016 Operating Budget**

**Resolution # 4**

Moved by J. Elliott – Seconded by H. Hayes

**BE IT RESOLVED THAT:**

The Shelburne and District Fire Board of Management amends the 2016 Operating Budget to reflect that \$25,000.00 of the 2015 Operating Surplus is to be used to offset the 2016 Operating Budget.

The 2016 Operating Budget will reflect the amount of \$387,939.00 which represents a 7.6% increase over 2015; and further that this request be circulated to the participating municipalities for approval.

**Carried**

## 8.2 Personnel Matters – In Camera

### **Resolution # 8**

Moved by W. Hannon – Seconded by K. Bennington

#### **BE IT RESOLVED THAT:**

The Shelburne & District Fire Board do now go “in camera” to discuss the following at 8:02pm:

Personal matters about an identifiable individual, including municipal or local board employees.

**Carried**

### **Resolution # 9**

Moved by K. Bennington – Seconded by H. Hayes

#### **BE IT RESOLVED THAT:**

We do now rise and report progress at 8:51 pm, and further directs staff to carry out the directions provided during the “in camera” session.

**Carried**

## 9. **New Business**

### 9.1 Enbridge Gas Grant

The Chief applied for and we are the recipients of a grant through Enbridge Gas. We will receive \$5,000.00 to be used to purchase firefighter training materials. The Chief would like to use the funds to update the training library.

### 9.2 Dufferin County Potential Dispatch Agreement

The Mulmur/Melancthon Fire Department has decided to go with Northern 911 dispatch. The board agrees that there needs to be more discussion and have asked the Chief to come prepared with more information to our next meeting in the fall.

9.4 Orangeville Police Service 2016-2017 Communications "Tone Out" Agreement

**Resolution # 5**

Moved by G. Little – Seconded by K. Bennington

**BE IT RESOLVED THAT:**

The Shelburne & District Fire Board of Management authorizes Chair Tom Egan and Fire Chief Brad Lemaich to sign the 2016/17 Communication Agreement with the Orangeville Police Services Board for the period of July 18<sup>th</sup>, 2016 to July 18<sup>th</sup>, 2017 as presented

**Carried**

There is a 0% increase from the 2051/16 agreement.

9.3 Financial Statement Review

The Board reviewed the provided financial statement.

10. **Chief's Report**

10.1 **Monthly Reports (April & May 2016)**

There were a total of 24 calls for the month of April, there were 3 Buildings inspected, 1 Fire Safety Plan reviewed plus one inspection order under F.P.P.A. was issued and two record searches performed.

There were a total of 25 calls for the month of May, there were 2 Buildings inspected plus one follow-up inspection and 1 Fire Safety Plan reviewed.

The Chief feels that we are on target for hitting 300 calls this year.

10.2 **Update from Fire Chief**

Hosted Essentials of Municipal Fire Protection Seminar for Municipal Officials with 27 people in attendance.

The Chief and Deputy Chief attended the Ontario Association of Fire Chiefs annual conference which included 5 days of seminars and a tradeshow.

The Fire Department has hosted approximately 80 children from Gelbrook Elementary School at the station for a tour and education session

11. **Future Business:**

11.1 Nothing at this time.

12. **Accounts & Payroll – March & April 2016**

12.1 **Resolution # 6**

Moved by K. Bennington – Seconded by H. Hayes

**BE IT RESOLVED THAT:**

The bills and accounts in the amount of \$55,607.48 for the period of March 30, 2016 to May 31, 2016 as presented and attached be approved for payment.

**Carried**

12.2 **Resolution # 7**

Moved by K. Bennington – Seconded by W. Hannon

**BE IT RESOLVED THAT:**

Payroll for the following month(s) be approved for payment:

April 2016 - \$22,858.04

May 2016 - \$26,901.71

**Carried**

13. **Confirming and Adjournment**

13.1 **Resolution # 10**

Moved by J. Elliott – Seconded by W. Hannon

**BE IT RESOLVED THAT:**

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

**Carried**

13.2 **Resolution # 11**

Moved by W. Hannon – Seconded by H. Foster

**BE IT RESOLVED THAT:**

The Board of Management do now adjourn at 8:54 pm to meet again at the call of the Chair.

**Carried**

Respectfully submitted by:

Approved:

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Nicole Hill  
Secretary-Treasurer

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Tom Egan  
Chairperson

## SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of June 7<sup>th</sup>, 2016

Municipality / Member	Present	Absent
<b>Township of Amaranth</b>		
Heather Foster	X	
Gail Little	X	
<b>Town of Mono</b>		
Ken McGhee		X
Fred Nix		X
<b>Township of Melancthon</b>		
Janice Elliott	X	
Wayne Hannon	X	
<b>Town of Shelburne</b>		
Tom Egan	X	
Ken Bennington	X	
<b>Township of Mulmur</b>		
Heather McIntosh-Hayes	X	
Janet Horner		X
<b>Staff</b>		
Brad Lemaich – Fire Chief	X	
Ed Walsh – Deputy Fire Chief	X	
Nicole Hill – Sec/Treas.	X	