

SHELBURNE & DISTRICT FIRE BOARD

November 1st, 2016

The Shelburne & District Fire Department Board of Management meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Chair, Tom Egan, called the meeting to order at 7:06 pm.

2. **Additions or Deletions**

2.1 None at this time.

3. **Approval of Agenda**

3.1 **Resolution # 1**

Moved by J. Elliott – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by F. Nix – Seconded by J. Elliott

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of October 4, 2016 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 2017 Budget

The board discussed the budget and the need to update the Capital Plan. The Board discussed the need to develop a formula for dispersing the FPO wages between the municipalities.

Resolution # 3

Moved by J. Elliott – Seconded by F. Nix

BE IT RESOLVED THAT:

The SDFB create a reserve for any operating surplus for the purpose of stabilizing any future or unforeseen operating and or capital expenses.

Carried

9. **New Business**

9.1 Enhanced Radio Communication Opportunity

There is currently difficulty with communication between the fire stations and Dufferin County Emergency Management. Dufferin County will pay for 50% of the replacement hardware to remedy the issue however there is also a \$40,000 set up fee to which payment for has yet to be discussed.

10. **Chief's Report**

10.1 **Monthly Reports (October 2016)**

There were a total of 23 calls for the month of October and there were 2 Building Inspected and 3 follow ups, 1 Fire Safety Plan reviewed and no Site Plans reviewed.

10.2 **Update from Fire Chief**

The Chief installed the SDFD Training Resource Library and completed the SCBA final order.

11. **Future Business:**

11.1 None at this time.

12. **Accounts & Payroll – October 2016**

12.1 **Resolution # 5**

Moved by K. McGhee – Seconded by H. Foster

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$26,256.75 for the period of September 27, 2016 to October 27, 2016 as presented and attached be approved for payment.

Carried

12.2 **Resolution # 6**

Moved by J. Elliott – Seconded by H. Foster

BE IT RESOLVED THAT:

Payroll for the following month(s) be approved for payment:

October 2016 - \$23,111.10

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 7**

Moved by K. McGhee – Seconded by F. Nix

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution # 8**

Moved by J. Elliott – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:45 pm to meet again on December 6, 2016 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Tom Egan
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of November 1, 2016

Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Ken McGhee	X	
Fred Nix	X	
Township of Melancthon		
Janice Elliott	X	
Wayne Hannon	X	
Town of Shelburne		
Tom Egan	X	
Ken Bennington		X
Township of Mulmur		
Keith Lowry	X	
Janet Horner		X
Staff		
Brad Lemaich – Fire Chief	X	
Ed Walsh – Deputy Fire Chief	X	
Nicole Hill – Sec/Treas.	X	