

SHELBURNE & DISTRICT FIRE BOARD

October 4th, 2016

The Shelburne & District Fire Department Board of Management meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Chair, Tom Egan, called the meeting to order at 7:05 pm.

2. **Additions or Deletions**

2.1 None at this time.

3. **Approval of Agenda**

3.1 **Resolution # 1**

Moved by J. Elliott – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by H. Foster – Seconded by J. Elliott

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of September 6, 2016 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 SCBA RFP Discussion

The Chief summarized the RFP packages for the Board and made his recommendations.

Resolution # 3

Moved by H. Foster – Seconded by F. Nix

BE IT RESOLVED THAT:

The Shelburne & District Fire Board receives the Request for Proposals RE: Self-Contained Breathing Apparatus (SCBA) from A.J. Stone, Canadian Safety Equipment Inc., DARCH and M&L Supply Fire & Safety.

AND the SDFB authorizes the Chief to proceed with the purchase of the Scott equipment as outlined in his report.

Carried

8.2 DRAFT Policy Review

Resolution # 4

Moved by K. Lowry – Seconded by W. Hannon

BE IT RESOLVED THAT:

SDFB receive & approve for implementation the policies as presented and amended in the agenda package of October 4, 2016.

Carried

9. **New Business**

9.1 2017 Budget

The Board briefly discussed.

10. **Chief's Report**

10.1 **Monthly Reports (September 2016)**

There were a total of 21 calls for the month of September and there was 1 Building Inspected, 3 Fire Safety Plans reviewed and 1 Site Plan reviewed.

10.2 **Update from Fire Chief**

The Chief attended a 2 day Occupational Health & Safety Conference hosted by OAFC.

11. **Future Business:**

11.1 None at this time.

12. **Accounts & Payroll – September 2016**

12.1 **Resolution # 5**

Moved by J. Horner – Seconded by W. Hannon

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$20,771.03 for the period of August 26, 2016 to September 27, 2016 as presented and attached be approved for payment.

Carried

12.2 **Resolution # 6**

Moved by W. Hannon – Seconded by K. Bennington

BE IT RESOLVED THAT:

Payroll for the following month(s) be approved for payment:

September 2016 - \$24,345.02

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 7**

Moved by J. Elliott – Seconded by K. Lowry

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution # 8**

Moved by K. Lowry – Seconded by W. Hannon

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:40 pm to meet again on November 1, 2016 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Tom Egan
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of October 4, 2016

Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Ken McGhee		X
Fred Nix	X	
Township of Melancthon		
Janice Elliott	X	
Wayne Hannon	X	
Town of Shelburne		
Tom Egan	X	
Ken Bennington	X	
Township of Mulmur		
Keith Lowry	X	
Janet Horner	X	
Staff		
Brad Lemaich – Fire Chief	X	
Ed Walsh – Deputy Fire Chief	X	
Nicole Hill – Sec/Treas.	X	